



**STATE OF OKLAHOMA
ALCOHOLIC BEVERAGE LAWS ENFORCEMENT COMMISSION**

MINUTES OF THE ABLE COMMISSION MEETING

November 17, 2023

The filing of the meeting and posting of the agenda were in accordance with the Oklahoma Open Meeting Act. The notice of the meeting was filed with the Secretary of State on October 5, 2022. The agenda was posted on November 15, 2023, on the front and back doors of the 50 Northeast 23rd Street building in Oklahoma City, the door of the ABLE Commission's Office Reception area, and the ABLE Commission website.

Chairman Jonathan Brooks called the meeting to order at 10:02 a.m. at the office of the Alcoholic Beverage Laws Enforcement (ABLE) Commission at 50 Northeast 23rd Street, Oklahoma City, OK 73105. A quorum was met with the presence of the following Commission members: Jonathan Brooks, Andrew Revelis; Robert "Bob" Usry; Keith Mitchell; Matthew Crook; and Austin Benton.

The visitors that were in attendance were: Assistant Attorney General James Crawford, Office of the Attorney General; Lynn Williams and Christine Chalmers, Oklahoma State Bureau of Investigation; Phil Velardi and David Evans, Accela; Lauren Kidwell, Edward Tuya and Stephanie Montes, Oklahoma Department of Mental Health and Substance Abuse; Russell Thorpe, Oklahoma Distillers Guild; Terrin Tillman, ROCMND Area Youth Services – Responsible Beverage Service & Sales; J.B Jarboe, Southern Glazers Wine & Spirits; Brett Robinson, Beer Distributors of Oklahoma; Alex Adkins and Spencer Guinn, Beer Distributors of Oklahoma; Todd Cox, Traditions Spirits; Bray Haven, Oklahoma Local Wholesalers Association; Gordon Green, Capital Distributing; Danna Flores and Kaelyn Lance, Love's; Randy Malone, Oklahoma Beverage Law; Ellen Justin Naifeh, Republic National Distributing Company; Samantha Guinn, Institute for Responsible Alcohol Policy; Dirk Van Veen, Retail Liquor Association of Oklahoma; and Ellen Spiropoulos, Phillips Murrah Law Firm; Todd Gayer, Armada Distributing; James Wilkins, LDF Distributing; Tyler Talley, Quorum Call; and Jody Fisher, Fisher59.

The following ABLE Commission employees in attendance were: Director Brandon Clabes; Assistant Director/General Counsel Lori Carter; Chief Law Enforcement Agent Todd Peck; Chief Financial Officer/Comptroller Jennifer Treadwell; Captain Kent James; Captain Michael Randol; Captain Scott Smith; Lieutenant Cody Rekstad; Licensing Supervisor/Project Manager Carla Clanton, Agent Dee Deatherage; Executive Secretary Shae Isaacs; and Legal Administrative Assistant Kimberly Yates.

A roll call of the following ABLE Commissioners was announced: Chairman Jonathan Brooks, Vice Chairman Andrew Revelis, Commissioner Robert "Bob" Usry, Commissioner Keith Mitchell, Commissioner Matthew Crook, and Commissioner Austin Benton. A quorum was then established for the ABLE Commission meeting November 17, 2023.

Assistant Attorney General James Crawford acknowledged that the ABLE Commission is compliant with the Open Meeting Act. A notice of the meeting and agenda were posted 48 hours prior to the meeting and in accordance with Oklahoma statute 25 O.S. §311.

Chairman Brooks moved to agenda item #5, recognition of Agent Ian Bode for 5 years of service to the State of Oklahoma. The Commission thanked and congratulated Agent Bode on this service. Captain Kent James accepted the certificate of behalf of Agent Bode.

Commissioner Usry made a motion to approve the minutes, with the necessary correction, from the October 20, 2023 commission meeting. Commissioner Crook seconded the motion. A roll call vote was taken and recorded as follows:

Chairman Jonathan Brooks – Yes
Vice Chairman Andrew Revelis – Yes
Commissioner Robert “Bob” Usry – Yes
Commissioner Matthew Crook – Yes
Commissioner Keith Mitchell – Yes
Commissioner Austin Benton – Yes

EXECUTIVE DIRECTOR’S REPORT FOR NOVEMBER 2023:

Director Brandon Clabes provided the following information to the ABLE Commission:

- Director Clabes met with many different entities, committees, agencies and conferences including: ABLE Brand Registration Division, Oklahoma State Bureau of Investigations (OSBI), Sheriff Tommy Johnson of the Oklahoma City Police Department (OKCPD), Oklahoma Department of Health (ODH), Department of Public Safety (DPS), Rose State College Board of Regents meeting, Office of Management and Enterprise Services (OMES), Oklahoma Chief of Police Association meeting, ACCELA representatives, Cabinet Secretary of Public Safety for the State of Oklahoma Tricia Everest, along with members of the media, several constituents and concerned citizens of the public.
- The GeoSafe program has been approved by the OMES information technology department and is online and being utilized by ABLE commissioned personnel. GeoSafe is a law enforcement locator system that provides another layer of security for our agents by showing their location in real time.
- The ABLE Commission and the Oklahoma Department of Mental Health and Substance Abuse Services published a joint press release regarding the report that posted last month related to the data in the Oklahoma Underage Access to Alcohol Report.
- Chief Todd Peck was able to obtain two vehicles from the Oklahoma Bureau of Narcotics and Dangerous Drugs (OBNDD). The automobiles will be utilized for the ABLE agents in their undercover operations.
- The Association of County and City Information Systems (ACCIS) report writing software for ABLE agents is in the testing/training phase for all districts. The program is anticipated to become active as of January 1, 2024.
- Director Clabes and Chief LE Agent Todd Peck attended the Oklahoma Chief of Police Association meeting.
- Assistant Director Carter and Director Clabes met with Chief Financial Officer Jennifer Treadwell to complete the fiscal year 2025 ABLE budget. It has been submitted to the Oklahoma House and Senate appropriations committee for their review and a copy has been provided to the Commissioners.
- Director Clabes continues to work toward training in different areas for enforcement and civilian staff.
- The next ABLE Commission meeting will be in 4 weeks on December 15, 2023.

The Enforcement Report was presented to the Commissioners:

- Chief Law Enforcement Agent, Todd Peck, presented his written report to the Commissioners comprising of the following: meetings attended, researching the possibility of creating a new ABLE enforcement district in Lawton, establishment of a Policy Review Group, along with the activity numbers of the ABLE enforcement districts across the state.

- The following ABLE Commission Captains presented an update of their respective departments and tasks that have been completed since the last Commission meeting: Captain Kent James, Tulsa District; Captain Michael Randol, McAlester District; Senior Agent Tania Rembert, Oklahoma City District; Captain Erik Smoot, Alcohol and Tobacco Education Unit; and Captain Greg Bynum, Trade Practices Unit and Brand Registration.

Assistant Director/General Counsel Lori Carter presented the following legal report to the Commission: Assistant Director Carter stated that there are 34 cases settled for October. For the month of November, there are 42 cases resolved with 12 cases pending. Assistant Director Carter stated that she, along with Captain Erik Smoot, are working with other state agencies for information on how other entities regulate their vape registry. She will be traveling to Tempe, Arizona for a speaking engagement with the National Association of Attorney Generals regarding how Oklahoma is operating with the newly required vape registry. Assistant Director Carter also continues to track bills and interim studies from the House and Senate that may affect the ABLE Commission.

Chief Financial Officer/Comptroller Jennifer Treadwell presented the financial report's PowerPoint presentation and covered the following topics: cash balances, cash balance comparison, revenue as of October 31, 2023, revenue comparison, transfer of revenue as of October 31, 2023, fiscal year 2023 expenditures as of October 31, 2023, fiscal year 2024 expenditures as of October 31, 2023, refunds for October 2023 and additional items to note.

Chairman Brooks moved on to Item #12, comments from the public:

- Stephanie Montes with Oklahoma Department of Mental Health and Substance Abuse introduced herself as the newest member of the ODMHSA team to assist with the tobacco survey contract and the 2 Much 2 Lose program that coordinates with the ABLE Commission.
- Russell Thorpe of the Oklahoma Distillers Guild made a statement to recognize that the business licensees in the public that verify before serving alcoholic beverages.

- The Licensing Supervisor and Project Manager, Carla Clanton, presented a PowerPoint presentation and covered the following topics: status of quotes for additional licenses/users for access to the administrative Accela account and additional event license types. She also provided a list of the top 5 issues with the Accela licensing system and their status and the dates that the issues were originally submitted along with a visual sample of how records are filtered in the ACCELA system. Ms. Clanton also provided to the Commissioners a copy of monthly applications services reporting contract for October 2023. The latest count of registered ABLE licensed users that have registered in the new online system is 163,484.

Ms. Clanton then introduced the ACCELA executives Phil Velardi and David Evans with ACCELA. They presented their report which was comprised of the managed application services and resources they provide for the ABLE Commission's licensing system.

Chairman Brooks moved on to Item #14, Executive Session to discuss ABLE Personnel Action pursuant to 25 O.S. § 307 (B)(1). Commissioner Mitchell made a motion to move into Executive Session. Commissioner Benton seconded the motion. A roll call vote was taken and recorded as follows:

Chairman Jonathan Brooks – Yes
Vice Chairman Andrew Revelis – Yes
Commissioner Robert “Bob” Usry – Yes
Commissioner Matthew Crook – Yes
Commissioner Keith Mitchell – Yes
Commissioner Austin Benton – Yes

Commissioners entered Executive Session at 11:16 a.m.

Commissioners exited Executive Session at 11:47 a.m.

Chairman Brooks called the meeting to order at 11:47p.m. and called for a motion to return from Executive Session. Commissioner Mitchell made the motion to return from Executive Session. Commissioner Revelis seconded the motion. A roll call vote was taken and recorded as follows:


Chairman Jonathan Brooks – Yes
Vice Chairman Andrew Revelis – Yes
Commissioner Robert “Bob” Usry – Yes
Commissioner Matthew Crook – Yes
Commissioner Keith Mitchell – Yes
Commissioner Austin Benton – Yes

No action was taken in Executive Session

Commissioner Crook made a motion to adjourn the meeting. Commissioner Usry seconded the motion. A roll call vote was taken and recorded as follows:

Chairman Jonathan Brooks – Yes
Vice Chairman Andrew Revelis – Yes
Commissioner Robert “Bob” Usry – Yes
Commissioner Matthew Crook – Yes
Commissioner Keith Mitchell – Yes
Commissioner Austin Benton – Yes

The meeting was then adjourned at 11:48 a.m.



Jonathan Brooks, Chairman