



Oklahoma 9-1-1 Management Authority
Special Meeting Minutes
Thursday, March 7, 2024 at 1:30 PM

Oklahoma Capitol Building
2300 N. Lincoln Blvd., Room 230
Oklahoma City, OK 73105



MARCH 7, 2024 FULL PACKET

1. Call to order, roll call, and determination of quorum.
2. This regular meeting of the Oklahoma 9-1-1 Management authority (“Authority”) has been convened in accordance with the Oklahoma Open Meeting Act.

(If an Authority member would like to add an agenda item to the next regularly scheduled meeting, please contact the 9-1-1 Coordinator and the Authority Chair at least one (1) week in advance of the meeting.)
3. Welcome to members of the Authority and guests in attendance.
4. Possible discussion, revision, and vote to approve minutes for the February 1, 2024, Oklahoma 9-1-1 Management Authority Special Meeting.
5. Possible discussion, revision, and vote for approval of the Authority financial reports for November and December 2023.
6. Possible discussion, revision, and vote for the amendment of the previously approved FY25 budget to transfer the amount of \$305,000 from the NG9-1-1 Planning and Deployment to the Online Training budget
7. Possible discussion and the City of Catoosa, Oklahoma’s presentation and/or comment as to their plan to become a certified stand-alone primary Public Safety Answering Point (PSAP) and eligible governing body eligible to receive 9-1-1 funding.
8. Possible discussion, revision, and/or vote upon the Ad Hoc committee’s recommendation to approve/ disapprove the City of Catoosa’s plan to become a primary Public Safety Answering Point (PSAP) and a governing body authorized to receive 9-1-1 funding.
9. Possible discussion, revision, and vote to authorize Authority staff to formally withdraw from the 2024 Permanent Rulemaking Process pursuant to Article I of the Oklahoma Administrative Procedures Act.
10. Possible discussion and action to authorize Authority staff to begin the emergency rulemaking process pursuant to Article I of the Oklahoma Administrative Procedures Act, for the following rules:
 - OAC 145:15-1-2. Definitions
 - OAC 145:15-3-2. Committees
 - OAC 145:15-3-3. Meetings

- OAC 145:15-3-4. Reimbursement for member travel to Authority meetings
- OAC 145:15-5-1. Annual Reports
- OAC 145:15-7-1. Governing body eligibility and fee distribution data
- OAC 145:15-7-2. Escrow of Funds
- OAC 145:15-7-3. Eligible use list of approved expenditures and wireless 9-1-1 fee revenue
- OAC 145:15-9-1. Purpose
- OAC 145:15-9-2. Application process
- OAC 145:15-9-3. Award process
- OAC 145:15-9-4. Grant administration and evaluation
- Subchapter 11. NG9-1-1 Compliance Requirements
- OAC 145:15-11-1. 9-1-1 Operational Requirements
- OAC 145:15-11-2. 9-1-1 Geographic Information Systems (GIS)
- OAC 145:15-11-3. Next Generation 9-1-1 services (NG9-1-1)
- OAC 145:15-11-4. 9-1-1 Call Routing and Responder Requirements

11. Possible discussion and update as to the status of named PSAPs from the February 1, 2024 Special Meeting who failed to complete the FY23 Registration Forms and were subject to the escrow of 9-1-1 funds via the Oklahoma Tax Commission.
12. Possible discussion and vote to approve Mr. Ben Smith, from the City of Woodward, to be a member of the Grants Review Committee pursuant to OAC 145:15-3-2.
13. Possible discussion and vote to approve Mr. Tom Smith, with EMSA Tulsa, OK, to be a member of the Operations Committee pursuant to OAC 145:15-3-2.
14. Possible discussion and presentation of the “Emergency Telecommunicator of the Quarter Award” to Ms. Brittany Adsit of the City of Tulsa for the 4th Quarter of 2023.
15. Possible discussion and vote for approval regarding the following grant requests:

APPLICANT NAME	PROJECT TYPE	STATE AMOUNT	LOCAL MATCH	STATE %	LOCAL %	TOTAL REQUEST AMOUNT	RECOMENDATION
Cherokee County	CAD	\$169,654.42	\$42,413.60	80%	20%	\$212,068.00	Fund
INCOG	GIS	\$216,500.00	\$0.00	100%	0%	\$216,500.00	Fund
Mayes County	GIS	\$77,665.26	\$0.00	100%	0%	\$77,665.26	Fund
McClain County	GIS	\$93,710.00	\$0.00	100%	0%	\$93,710.00	Fund
Pottawatomie County	GIS	\$79,875.00	\$0.00	100%	0%	\$79,875.00	Fund
City of Skiatook	TRNG	\$53,598.00	\$0.00	100%	0%	\$53,598.00	Fund
TOTAL REQUEST AMOUNT		\$691,002.68	\$42,413.60			\$733,416.26	

16. Committee and Staff Reports: (discussion only)
 - a. Programs Coordinator update
 - I. FY25 Population Model, Due March 15, 2024
 - II. 911DER Woman Workshop, Emporia, KS
 - III. Website update
 - IV. 9-1-1 Day at the Capitol, March 14
 - b. Administrative Committee
 - I. Review of recently introduced bills with the Oklahoma Legislature
 - c. Grants Coordinator update
 - I. 2023 Funding Sustainability Grant closeout
 - d. Technical Committee
 - i. Update
 - II. GIS Subcommittee
 - i. Statewide GIS training
 - ii. NG9-1-1 GIS Submitted to the State Repository by Dec. 31, 2024
 - III. NG9-1-1 Deployment Committee
 - i. NG9-1-1 Procurement
 - e. Technology Coordinator
 - I. 9-1-1 Coordinators Workshop
 - i. *April 24 - 25, 2024 at the Edmond Conference Center in Edmond, OK*
 - II. Cybersecurity Assessment update
 - III. ESRI ArcGIS Basic update
 - IV. OklaNENA Training
 - V. NG9-1-1 GIS class- Lawton
 - f. Operations Committee
 - I. RFP Posting
 - g. Training Coordinator Update
 - I. MOEtivations training update
 - II. Recommended Minimum Training Guidelines Workshop
 - III. Possible extension for the training date
17. State 9-1-1 Coordinator Report to the Board (discussion only)
 - a. The Office is currently working on:
 - I. Review of legislative bills authors to determine the impact of 9-1-1
 - I. [HB3038](#)- Heart Attack System of Care Act, Rep. Jim Olsen
 - II. [HB3860](#)- School Safety Interoperability Fund, Rep. Ford
 - III. [SB1357](#)- Alyssa's Law, Sen. Pugh.
 - b. Update on Local PSAP Meetings (#WhereIsThe911Guy)
 - I. Canadian County Local Emergency Planning Committee

- II. Craig County and Bartlesville - Washington County PSAP visits
- III. Greer County
- IV. 9-1-1 Goes to Washington
- V. Pottawatomie County Building Dedication to Tommy Arnold
- I. GIS Day at the Capitol

c. Upcoming Meetings and Events

- I. Oklahoma Attorney General Domestic Violence Fatality Review Board- March 11, 2024
- II. Cotton County Misuse of Funds Meeting- March 12, 2024
- III. Vacation- March 16-25, 2024

18. Public Comments.

(Comments are to be limited to items under the purview of the Oklahoma 9-1-1 Management Authority. Each speaker shall be limited to five minutes. Under Oklahoma Open Meeting laws, the 9-1-1 Management Authority cannot respond to or discuss any public comment, not on today's agenda.

19. Adjournment.

NOTE: The Authority may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda.