



Oklahoma 9-1-1 Management Authority
Regular Meeting Agenda
Thursday, September 5, 2024 at 1:30 PM

Oklahoma Capitol Building
2300 N. Lincoln Blvd., Room 4S.9
Oklahoma City, OK 73105

1. Call to order, roll call, and determination of a quorum.
2. This regular meeting of the Oklahoma 9-1-1 Management Authority (“Authority”) has been convened in accordance with the Oklahoma Open Meeting Act.

If an Authority member would like to add an agenda item to the next regularly scheduled meeting, please contact the 9-1-1 Coordinator and the Authority Chair at least one (1) week in advance of the meeting.

3. Welcome to members of the Authority and guests in attendance.
4. Possible discussion, revision, and vote to approve minutes of the June 20, 2024 special meeting.
5. Possible discussion, revision, and vote to approve the financial reports for May and June 2024.
6. Possible discussion, revision, and vote to approve an amendment to the fiscal year 2025 budget. This amendment includes the actual carryover of funds from FY2024, in the amount of \$11,712,671.
7. Possible discussion and action to create a Nominating Committee, per [OAC 145:15-3-1\(c\)](#) to review and discuss possible members for the position of Authority Chair and Vice Chair, and to bring a slate of names for a vote at the November Authority meeting.
8. *Possible discussion and action to authorize Authority staff to begin the emergency rulemaking process pursuant to Article I of the Oklahoma Administrative Procedures Act, for the following rules:*
 - OAC 145:15-1-2 Definitions;
 - OAC 145:15-3-2 Committees;
 - OAC 145:15-3-3 Meetings;
 - OAC 145:15-3-4 Reimbursement for member travel to Authority meetings;
 - OAC 145:15-5-1 Annual Reports;
 - OAC 145:15-7-1 Governing body eligibility and fee distribution data;
 - OAC 145:15-7-2 Escrow of Funds;
 - OAC 145:15-7-3 Eligible use list of approved expenditures and wireless 9-1-1 fee revenue;
 - OAC 145:15-9-1 Purpose;
 - OAC 145:15-9-2 Application process;
 - OAC 145:15-9-3 Award process;
 - OAC 145:15-9-4 Grant administration and evaluation

Subchapter 11. NG9-1-1 Compliance Requirements

- OAC 145:15-11-1 9-1-1 Operational Requirements;
- OAC 145:15-11-2 9-1-1 Geographic Information Systems (GIS);
- OAC 145:15-11-3 Next Generation 9-1-1 services (NG9-1-1);
- OAC 145:15-11-4 9-1-1 Call Routing and Responder Requirements.

9. Possible discussion and vote on the proposed FY24 Grant Program Guidelines.
10. Possible discussion, revision, and vote to approve Vicki Atchley, with Muskogee City/County, and Brooke Harris, with the City of Owasso to the Grants Review Committee.
11. Possible discussion, revision, and vote to approve Brandon Reynolds, with the Broken Arrow Police Department to the Operations Committee.
12. Possible discussion, revision, and vote to approve Brandon Reynolds, with the Broken Arrow Police Department, and Brooke Harris with Owasso to the Technical Committee.
13. Possible discussion, revision, and vote to approve Billie Kerley, Ottawa County; and Mr. Danny Manual, City of Ada Pontotoc County to the Administrative Committee.
14. Possible discussion, revision, and vote to approve Ken Stewart, with the Tulsa County Sheriff's Office to the NG9-1-1 Ad Hoc Committee
12. Possible discussion and action regarding the following grant requests:

APPLICANT NAME	Exz	STATE AMOUNT	LOCAL MATCH	STATE %	LOCAL %	TOTAL REQUEST AMOUNT	RECOMENDATION
Adair County	GIS	\$54,155.00	\$0.00	100%	0%	\$54,155.00	Fund
Craig County E911	NG911	\$261,761.32	\$65,440.33	80%	20%	\$327,201.65	Fund
Muskogee 911 Trust	GIS	\$4,960.00	\$0.00	100%	0%	\$4,960.00	Fund
Tuttle, City of	GIS	\$20,510.00	\$0.00	100%	0%	\$20,510.00	Fund
TOTAL REQUEST AMOUNT		\$341,386.32	\$65,440.33			\$406,826.65	

13. Committee and Staff Reports: (discussion only)
 - a. Programs Coordinator update
 - I. Registration Form Reviews
 - b. Administrative Committee
 - I.
 - c. Grants Coordinator update
 - I. Grants update
 - d. Technical Committee

- I. NG9-1-1 RFP update
 - II. GIS RFP update
 - III. NG9-1-1 policy creation

 - e. Technology Coordinator
 - I. Cybersecurity update
 - II. NG9-1-1 update
 - III. GIS update
 - IV. Site visits
 - i. INCOG PSAP Continuity of Operation Plan (COOP) Workshop Tulsa, OK
 - ii. Ottawa County Open House
 - iii. National APCO Conference in Orlando, FL
 - iv. Muskogee OKNENA Workshop – Cybersecurity Presentation

 - f. Operations Committee
 - I. Training Declaration Form
 - II. List of classes

 - g. Training Coordinator Update
 - I. MOEtivations update
 - II. Virtual Academy update
 - III. 988
 - IV. Travel
 - iii. Volunteering at the National Sheriff’s Association Conference
 - iv. NASNA/NENA
 - v. OKAPCO Workshop, Woodward, OK
 - vi. Ribbon cutting Ottawa County
 - vii. OKAPCO Workshop, Antlers, OK
 - viii. Upcoming travel
 - l) Rural Road Safety Peer Exchange, Oklahoma City - August 7th
14. State 9-1-1 Coordinator Report to the Board (discussion only)
- a. Project updates:
 - I. Cimarron County
 - II. Hiring a 988/9-1-1 Liaison

 - b. Local, State, and Federal Coordination and Meetings (#WhereIsThe911Guy)
 - I. NASNA/NENA Conference
 - II. APCO Training- Woodward, OK
 - III. Enid/Garfield County
 - IV. Statewide Interoperability Governing Body meeting
 - V. NASNA Legislative Committee
 - VI. Medical Marijuana Address Validation for Applications
 - VII. Norman’s Open House

 - c. Upcoming
 - I. OML- Tulsa, OK Sept. 10th- 11th

- II. OKSCAUG- Norman, OK Sept 17th
- III. OKPSC- Durant, OK Oct. 14th- 17th
- IV. Oklahoma Statewide Communications Interoperability (SCIP) Workshop
- V. November meeting canceled- moved to December 5, 2024
- VI. 9-1-1 Coordinator Workshop tentatively April 23rd and 24th 2025

15. Adjournment.

NOTE: The Authority may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda.