



Oklahoma 9-1-1 Management Authority
Special Meeting Minutes
Thursday, June 20, 2024 at 1:30 PM

1. Call to order, roll call, and determination of a quorum.

The meeting was called to order at 1:37 pm. The start of the meeting was held to allow the broadcasting system to begin.

Mr. Mark Sharpton presided over the meeting for Chair, Justin Carnagey.

Ashley Woodall	Greg Fisher
Belinda McGhie	Mark Sharpton
Ben Curry	Mary Harris
Christina Brown	Nicholas Carrao
Clay Sander	

A quorum was met with nine members in attendance.

2. Welcome to members of the Authority and guests in attendance.

Mr. Sharpton provided announcements to those in the meeting; asking for members to please use the microphones when speaking and for those in attendance to remember to sign in.

3. Possible discussion, revision, and vote to approve the minutes from the March 7, 2024, and May 2, 2024 meetings.

Mr. Sharpton allowed for a few minutes for the Authority to review the minutes.

Mr. Sharpton called for discussion or questions.

Hearing none, a motion was made to approve the minutes for the March 7th and May 2nd, 2024 meetings; by Mr. Carrao, a second from Mr. Curry. The motion passed with nine ayes and zero nays.

4. Possible discussion, revision, and vote to approve the financial reports for March and April 2024.

Mr. Terry provided the finance report for March and May 2024, referencing the packet documents.

Mr. Sharpton called for discussion or questions.

Hearing none, a motion was made to approve the finance reports for March and May 2024 by Mr. Carrao, with a second by Mr. Curry. The motion passed with nine ayes and zero nays.

5. Possible discussion, revision, and vote to defer action on the governing bodies that have not met the minimum training requirements outlined in 63 O.S. § 2872(c)-(e) until December 31, 2024.

- a. *The proposed interim period will be used to fully deploy the online training platform and allow 9-1-1 Public Safety Telecommunicators to complete the necessary courses.*

Mr. Terry reminded the Authority of House Bill 1590, and the stipulations that required all Telecommunicators or all 9-1-1 Telecommunicators in the state to have a forty-hour minimum training by July 1, 2024; within that same bill, it mandated the 9-1-1 Management Authority to offer an online training platform to provide that forty-hour course. It also included Telecommunicator CPR for all 9-1-1 Telecommunicators that receive EMS calls and dispatch EMS calls; there is also a requirement to provide T-CPR.

Mr. Terry continued, that the mandate is still in effect; however, what is being asked is to defer any action from this governing body that might be taken until the end of the year.

Mr. Terry stated he would be giving a report later in the meeting relating to the training program, which is being rolled out now. Mr. Terry stated he has been in contact with Ms. Goodner, our training coordinator, she is confident that we will have it rolled out in plenty of time for all Telecommunicators in the state to meet the requirement. This will help the locals understand they've got time to complete this.

6. Possible discussion, revision, and vote to approve the Oklahoma State Coordinator office to enter a proposed contract for \$54,266.00 with a consultant, Mission Critical Partners, to assist the City of Catoosa during the deployment of the approved plan to deploy a 9-1-1 center.

- a. *Such action is in pursuance of an approved motion made during the May 2024 Oklahoma 9-1-1 Management Authority meeting.*

Mr. Terry explained this was in response to the May 2nd meeting where the City of Catoosa was approved for a new 9-1-1 center; however, the Authority wanted to ensure oversight and provide assistance through a consultant to assist in the deployment of that center with the technology, etc. Meeting with the Executive team, to discuss how to fulfill this requirement, there were two main factors, the first was the time constraint, which could potentially exist if done through a grant program and granted the funding. The second would be an oversight. The Executive Committee felt the 9-1-1 Management Authority due to the request and the historical process of getting their request approved, the Committee felt it best to have the state hold that contract and be the contractor for them.

There have been some questions from the Authority as to whether or not the state should be involved in this or not, and what if any precedence this may be setting Mr. Terry stated, this is a grant, the work is being granted. However, due to time constraints, we want to get the project started as soon as possible. This also allows the Authority to be in control of the scope of work.

Mr. Terry informed the Authority he traveled to the City of Catoosa and toured the facility during a site visit. There is 9-1-1 furniture installed, computers; while he was there they were installing TV monitors on the walls to monitor weather, etc., they are well underway.

Mr. Terry stated the City has said they will be on track to move in on July 1, but Mr. Terry explained the 9-1-1 would not be open, because they would not have the technology. Mr. Terry reviewed the scope of work with the City, and some modifications were made before presenting to the Authority, moving away from the initial legwork, a lot has been done to allow to move forward more project management for the deployment. This is to gather everything that they need, make sure everything's ready, write a plan for deployment, and then engage boots on the ground. Mission Critical Partners are going to provide that work and they have engaged Ms. Terry O'Malley to be the project manager. Ms. O'Malley formerly of the City of Tulsa, has worked on a couple of the Authority's projects with Mission Critical Partners

Ms. Harris asked where the funding would be coming from.

Mr. Terry explained it doesn't say where the money can come from. It can come from the grant funds or it can come from earmarked funding from the Administrative Committee. Which is better the funding is available within the budget. Either way, the funding can be taken out of earmarked funds depending on what the motion is.

Mr. Curry asked if any other vendors were considered for this project.

Mr. Terry explained Mission Critical Partners are on a state contract, and to his knowledge, there is no other state contractor that provides 9-1-1 consulting. Their being on a state contract makes it easy throughout the process to make it happen.

Mr. Trease asked if this would be for the duration of the implementation.

Mr. Terry confirmed it would be.

Ms. Harris asked who would be overseeing the milestones.

Mr. Terry stated the Authority will be the contractee and they will report back with those milestones. Mr. Terry stated he felt this was in the Authority's best interest. Mr. Coonfield is close to the City of Catoosa 9-1-1 center, and Mr. Terry is planning on having him be the

boots on the ground for some of those meetings to make sure we are keeping updated on what is going on and to assist with questions.

Ms. McGhie asked regarding the statement in the scope of work, the 120 days- would that be to complete the project?

Mr. Terry explained this was the starting time for the project.

Mr. Sharpton called for further discussion.

Ms. Harris asked if that would include creating the interlocal agreements

Mr. Terry said it would be part of making sure that the processes are in place, and an example would be ensuring Rogers County EMS and sharing call information- that has all been discussed and is part of it.

Ms. Harris stated this will impact agencies around the City of Catoosa, and need to have careful attention.

Mr. Terry agreed. Mission Critical is ready to make sure this gets done, there is some discussion about what operationally they're looking at. They're hiring a manager and now there will be work on both sides, not only just operationally but technically and those discussions have happened to make sure it was in the implementation plan.

Ms. McGhie asked if Mission Critical would be helping set up their staffing.

Mr. Terry replied they would be there to assist with local policy, etc. They will be an advisor, but will not be writing their policies.

Ms. Woodall asked if the Chief would be the point of contact for them.

Mr. Terry stated it would be the Chief until a Director is hired, and may be the Chief for a while after that.

Mr. Sharpton called for discussion or questions.

Hearing none, a motion was made to grant an award to the City of Catoosa to deploy their plan by hiring Mission Critical Partners with the Authority providing payment, oversight, and administration of that contract.

Ms. Harris stated she felt it better the funding comes from grants funding because we're rushing through a grant to accomplish this and pull the money from another place.

Ms. Harris amended the motion to all for the funds to be from the grant funding.

The motion was made by Mr. Sander and amended by Ms. Harris. The motion passed with eight ayes and one nay, Ms. Woodall.

7. Possible discussion, revision, and action regarding changes to the FY23 Registration Forms as recommended by the Administrative Committee under 63 O.S. § 2864(7).

Mr. Terry stated there are several changes. After working with Mission Critical Partners, relating to what information was needed for Next Generation 9-1-1, both in the Strategic Plan in the phase currently in, and the potential of what would be in the RFP.

A lot of the questions are added in partnership with Mission Critical and conversations had with them.

Mr. Terry explained he asked Ms. Root to provide a review of the added questions but leave out the ones being removed- if there were questions along the way, Mr. Terry asked the Authority to interrupt and ask while we were moving that question.

Ms. Root referenced the meeting packet and the Registration Form document showing what questions and notes were being removed, added, changed, and updated. Focusing on the questions added, pointed out each question added and explained the reasoner for the addition.

It was brought to her attention that ODIS was spelled incorrectly, the correction will be made before the final draft is complete.

Ms. Harris referenced the note asking each PSAP to upload their inter-local agreements, stating that they have many and were they supposed to upload them all.

Mr. Terry explained the 9-1-1 Authority is supposed to have those documents, as well as track and record them based on 63.2864. In this particular situation, on the Forms they had answered the question for this particular PSAP, "yes, we've got a local agreement to provide services outside of our area". However, that was not true. They did not have that.

First, the agreements should be captured and uploaded, and second, if it's asked, and the person completing the Forms doesn't know what they are or where to get them or I do have that- it will make them think. Again, this is twofold, one is to actually fulfill what we've been asking for for a while, or what's been at a loss since 2016; and the second, is to protect the locals, making sure they truly have these agreements in place.

Ms. Harris stated because they have agreements with counties, counties have agreements with cities, and then the agencies have interlocal agreements with other responding agencies for dispatching, how do we keep all that straight because the person filling out this form will not have knowledge at all.

Mr. Terry responded this was the problem, and he didn't disagree. He stated he felt they should have knowledge if they're filling the Forms out or should be able to at least go to somebody and find out what agreements do we have for me to provide service in my 9-1-1 center and if they don't, they need to do that research to make sure that they have all the necessary agreements.

Mr. Terry reiterated, that this has been a point of contention in Creek County regarding this exact subject and if local agreements had been there, those could have been reviewed and renegotiated.

Next year there can be changes, something like if there's been no change in interlocal agreements, or if there's been any new interlocal agreements created in the last twelve months, then please upload during this period.

Mr. Terry stated that in conversations with legislators, these questions were asked, as well as by Ms. Hill.

Ms. Harris asked for guidance on how these would uploaded.

Mr. Terry explained they would be uploaded the same way the budgets are each year. As "Supporting Documents".

Ms. Harris questioned that because she doesn't complete the Forms, how would she get the documents to us if she was not uploading them?

Mr. Terry explained she could email them, bring a thumb drive, etc. The office will store them by City and County.

Mr. Sharpton commented he thought it was a good thing. The Board of County Commissioners enters an interlocal agreement, the district attorney has to sign off on that agreement, and it's not valid until both parties have signed it. So you have two governing bodies that sign this.

Mr. Curry asked for clarification on the question asking for PSAPs to list the ECCs or agencies they answer or Dispatch for within they call boundary.

Mr. Terry explained this was to catch the person completing the Forms, a trigger to get them to think about what ECCs are in their call boundary, like OHP. Which should be on all reported lists. Mr. Terry stated he would like to see OHP on all reports because OHP is there.

Mr. Curry stated his concern as OHP is not an actual PSAP.

Mr. Terry stated the wording could be changed to OHP Sheriff's office and remove the first part of the statement.

Mr. Terry continued, explaining that there is a need to capture these things because its unknown. There was a question from Woods County, which had a tornado event and they tried to transfer to a neighboring county there was a delay because the sheriff's office has a standalone ECC but the 9-1-1 centers ran through the municipality. This is why it would be nice to be able to be able to reference documentation of who there is and who is out there; as well as help to move towards more integrated technologies and dispatching services.

Ms. Harris asked if they should only be listed if they dispatch.

Mr. Terry responded saying if they're an emergency communication center or a secondary PSAP within that jurisdictional boundary.

Ms. Harris used the City of Hobart as an example, as they do all over the County and the Sheriff's office.

Mr. Terry agreed. He used the City of Enid as an example, as they have Life EMS- which he learned about last week during his site visit. Garfield County Sheriff's dispatch.

Ms. Harris asked if there would be an overview provided, as in the past.

Mr. Terry confirmed there will be a Webex, which will be recorded and shared.

Mr. Terry continued, explaining the goal is to know the call flow, how are things going to work when we make calls and where can we direct our efforts toward making things more efficient. During a site visit to Pittsburgh County Sheriff's Office, which has their dispatch, which is known because they applied to be a PSAP several years ago; they have worked with AT&T to be able to receive ANI and ALI in the ECC of Pittsburg County. Mr. Terry was interested because this could be beneficial to some of these ECCS but we need to know what it is, what the scope is, and where we're headed.

Ms. Vicki Atchley asked a question but because there are no public comments in a special meeting, Mr. Terry asked her to hold that until the next meeting.

Mr. Terry informed the Authority we've already requested a quote from the developer Civix, ahead of the meeting to get in front of the work, since the process does take time to complete. There can be small changes but we need to know the really the content of the questions. So if there's a change in wording or questions or something like that, we need to be talking about it now.

Ms. Harris stated it was difficult to see and understand the process when you have responsibilities that are split. For instance, if someone takes care of the MSAG, the person filling out the Forms may not know what that is.

Mr. Terry acknowledged Mr. Harris' statement and confirmed this was another problem. The PSAP or at the least the PSAP Supervisor should know what the MSAG is, they should have general knowledge of this technology. If not, they need to call their 9-1-1 Coordinator to find out what it is and who maintains it.

It's a fact, that there are several 9-1-1 centers across the state of Oklahoma, with that same concern you have, they don't know who does the MSAG because nobody's doing it. There is a big issue with that, and the idea is to push people by asking the right questions or seeking out the right people who have the answers to these questions. There are some PSAPS across the state that have not updated their MSAG in five or six years. The Forms have been asking for a while, but not specifically who has been maintaining it.

Mr. Sharpton called for discussion or questions.

Hearing none, a motion was made to approve the changes to the FY24 Registration Forms by Ms. Brown; a second by Mr. Sander. The motion passed with nine ayes and zero nays.

8. Possible discussion, revision, and vote to approve the Oklahoma 9-1-1 Management Authority Coordinator's office to request a Cybersecurity Grant for \$92,000 from federal funding through the Oklahoma Office of Homeland Security to fund a full-time Cybersecurity Specialist for one (1) year.

Mr. Terry reminded the Authority the May 2nd meeting approved a three-year grant for \$300,000 that would fund this position with ancillary tools etc. Mr. Coonfield worked to create that grant and applied, Homeland Security quickly responded that the grant could not be for three years, it's one year at a time. Not saying that the year two or three couldn't be funded. But they just said we can only fund one year at a time. Mr. Terry stated they felt it was important to return to the Authority, explain the situation, and revise the vote to ensure the Authority still wanted to move forward with the cybersecurity position, understanding it was only guaranteed for one year.

The budget already reflects correctly the needs. They have taken a hard stance to not purchase personal computers through the cybersecurity grant program; therefore, the Authority would purchase a laptop or PC and monitor for this position. Last meeting it was said those items would come from the grant, however, they say we can't do that.

The change is from three years to one year and the 9-1-1 Authority would need to fund the computer and monitor. Mr. Terry stated it is important to move forward with this; having Cybersecurity assessments, cybersecurity planning, and having somebody at the table to

discuss cybersecurity needs in our strategic plan and in the RFP which is too important not to miss.

Mr. Trease asked why three years to one, and would this person be a consultant for one year or an employee?

Mr. Terry responded they would be an employee.

Mr. Trease stated he had a concern that at just \$84,000 it may be hard to hire someone.

Mr. Terry stated that \$84,000 is the highest, with the actual salary at \$62,500. Mr. Terry voiced his concern about whether a hire will be possible at the rate; it will most likely be someone right out of college looking to get started. Mr. Terry continued he thinks there will be somebody willing to accept that, but hiring someone with ten or fifteen years of experience with extensive knowledge within the 9-1-1 platform will most likely not happen.

Mr. Terry explained looking at this, the need is for somebody who can do the assessments, run the tools, put them to paper, and be able to look at the standards outlined within the strategic plan.

Mr. Terry reported on the meeting the day of the Authority meeting with Mission Critical, to determine what the standards and the checklist will look like, and what the needs at the local level to potentially administer or do something similar to what is done with the GIS training: were additional funding is requested for regional training, where this person could be in person to take take notes and ask questions and bring back the concerns to send through the chain of command.

Mr. Terry stated this person is not going to be discovering new information, they will be coordinating efforts and kind of helping Mr. Coonfield in his work to push work through. Mr. Trease stated he was of the same understanding.

Mr. Terry informed the Authority a job description has been written, stating the expectation is four years of experience in cybersecurity or a combination of a degree and experience, to hold the entry-level position and somebody who understands the concepts and is ready to lead starting, because Mr. Cornfield's time will be focused on other things.

Mr. Terry commented on the importance of this position, referring to the recent outrage in Massachusetts, that these things happen and we have to be ready for it by doing our due diligence as best we can.

Mr. Trease stated, "If you're not a security guy, you're not a security guy".

Mr. Terry agreed, saying if we can't hire somebody for that, then we'll come back and we'll we'll ask for some adjustments, but he stated he felt it very important to move forward with this.

Ms. McGhie asked if this grant goes through normal grant procedures.

Mr. Terry explained the Authority is applying for the grant, therefore, the motion is to approve the Authority office to request a grant and to allow the request of the funds to purchase a computer/laptop and a phone, which are in the budget. The grant will not allow the purchase of the hardware.

Mr. Sharpton commented that more than likely the grant will be available next year. But it's only a one-year grant instead of a three-year grant like we originally approved.

Mr. Sharpton called for further discussion and questions.

Hearing none, a motion was made to approve the purchase of a computer/laptop and phone for the approved Cybersecurity position was made by Ms. Woodall; a second by Mr. Sander. The motion passed with nine ayes and zero nays.

9. Possible discussion, revision, and vote to approve the Oklahoma State 9-1-1 Coordinator's office to conduct a request for proposal (RFP) process for geographic information systems (GIS) for local data creation, for maintenance of GIS data to meet the Oklahoma NG9-1-1 and Addressing Standard, and to ensure that local data is uploaded to the state repository in preparation for the deployment of Next Generation 9-1-1.
 - a. *The current contract expires on August 17, 2024.*

Mr. Coonfield explained the GIS Subcommittee has been working to review the existing RFP, and is now ready to be submitted to OMES to be released; the request is for approval to move forward with the RFP process process.

Mr. Terry continued explaining there are currently six vendors on the state contract, which expires in August and needs to be reviewed. This will be the second renewal, and the third time with the process in four years, the contracts expire every two years. This will be an extension.

Ms. Harris commented, that she was confused because the word vendor wasn't in your RFP, process for information systems and asked if this was the same contract.

Mr. Terry explained this was the same contract as the prior contact with the six vendors, or for the total the contract ends up with.

Mr. Sharpton called for further discussion and questions.

Hearing none, a motion was made to extend the current contract for the six vendors on state contract was made by Mr. Carrao; and a second by Ms. Brown. The motion passes with nine ayes and zero nays.

10. Possible discussion and vote to approve Mr. Josh Swenson with the Oklahoma Department of Transportation to the Technical Committee and the current Ad Hoc Committee.

Mr. Curry stated Mr. Josh Swenson who previously was a member of the Authority and now works for the Turnpike Authority, has requested to rejoin the Technical Committee and Ad hoc Committee. The Committee has approved this request, and Mr. Swenson has permission from his superiors.

Mr. Sharpton called for further discussion and questions.

Hearing none, a motion was made to approve the request of Mr. Swenson to rejoin the Technical and Ad Hoc Committees, which was made by Ms. Harris; a second by Ms. Brown. The motion passes with nine ayes and zero nays.

11. Possible discussion and vote for approval regarding the following grant requests:

APPLICANT NAME	PROJECT TYPE	STATE AMOUNT	LOCAL MATCH	STATE %	LOCAL %	TOTAL REQUEST AMOUNT	RECOMENDATION
Adair County	CAD	\$18,912.32	\$4,728.08	80%	20%	\$23,640.40	Fund
Craig Co E9-1-1	CAD	\$169,324.17	\$42,331.04	80%	20%	\$211,655.21	Fund
Delaware County	CAD	\$18,912.32	\$4,728.08	80%	20%	\$23,640.40	Fund
City of Hobart	TRNG	\$28,995.44	\$0.00	100%	0%	\$28,995.44	Fund
McIntosh County	GIS	\$103,650.00	\$0.00	100%	0%	\$103,650.00	Fund
Sequoyah County	GIS	\$9,000.00	\$0.00	100%	0%	\$9,000.00	Fund
TOTAL		\$348,794.25	\$51,787.20			\$400,581.45	

Ms. Brown reported the first three grants can be approved together. The requests for Adair County is requesting \$23,640.40 in total funds for a CAD grant, with \$18,912.32 coming from state funds contingent on a local match of \$4,728.08; Craig County is requesting \$211,655.21 for a CAD grant with \$169,324.17 coming from state funds, contingent on a local match of \$42,331.04; and Delaware County is requesting a CAD grant for \$23,640.40, with \$18,912.32 coming from state funds and contingent on a local match of \$4,728.08.

Mr. Sharpton called for further discussion and questions.

Hearing none, a motion was made by Ms. Harris to approve the three grant requests from Adair County, Craig County, and Delaware County for CAD Grants; a seance was made by Ms. McGhie. The motion passed with nine ayes and zero nays.

Ms. Brown introduced the grant request from the City of Hobart for \$28,995.44 for training. This grant will be from state funds and has no match requirement.

Mr. Sharpton called for further discussion and questions.

Hearing none, a motion was made to approve the grant request for the City of Hobart for \$28,995.44 by Ms. Woodall; a second was made by Mr. Carrao. The motion passed with nine ayes and zero nays.

Ms. Brown introduced the grant request from McIntosh County for \$103,650.00 for GIS. This grant will be from state funds and has no match requirement.

Mr. Sharpton called for further discussion and questions.

Hearing none, a motion was made to approve the grant request for McIntosh County for \$103,650.00 by Ms. Woodall; a second was made by Mr. Sander. The motion passed with nine ayes and zero nays.

Ms. Brown introduced the grant request from Sequoyah County for \$9,000.00 for GIS. This grant will be from state funds and has no match requirement.

Mr. Sharpton called for further discussion and questions.

Hearing none, a motion was made to approve the grant request for Sequoyah County for \$9,000.00 by Mr. Sander; a second was made by Ms. Harris. The motion passed with nine ayes and zero nays.

12. Committee and Staff Reports (discussion only):

- a. The Programs Coordinators report was provided by Ms. Root. The work on the 2025 Coordinators Workshop has begun. The dates are tentatively April 23rd and 24th. Ms. Root requests those who know of any conferences, classes, workshops, etc. around those days to notify the Authority office so we can make sure to select days that are the best for getting the best attendance.

Ms Goodner and Ms. Root attended the Oklahoma Chiefs of Police conference in Durant last month. Ms. Root reported they were able to secure a comped booth, which was very much appreciated. It allowed Ms. Goodner and Ms. Root the opportunity to talk with other government agencies and departments that are not usually at other conferences.

Ms. Goodner was able to share information from Virtual Academy and the upcoming classes that are going to be provided

The time spent at the conference was enjoyable they found it very valuable.

The FY24 Registration Forms are coming up. Mr. Root stated she would be providing one-on-one meetings to allow for PSAPs to get help and have questions answered before the Forms are released. Mr. Root reported around forty PSAPs took advantage of the one-on-one reviews last year, which is an incredible number, and it did help some PSAPs that struggled in the past get their information collected, together, uploaded, and submitted- she advised more information will be coming out about the reviews.

Ms. Root informed the Authority the Forms will be released following the Oklahoma Public Safety Conference and are due sixty days from the release.

Ms. Root offered to answer any questions regarding her report.

- b. Mr. Maggard was not present at the meeting, Mr. Terry reported to the Administrative Committee on his behalf. The Administrative Committee discussed updating the checklist that has been in discussions for a few months now. The list historically has been for the use of new 9-1-1 centers, for example, the five Red Counties that wanted to become a 9-1-1 center; this outlines what needs to be done and what milestones need to be met. The Grants Review Committee has requested to use the purposes of this grant. Based on lessons learned, the Administrative Committee is working towards updating that list to work more towards consolidation than towards becoming a new 9-1-1 center- they are two different thought processes.
- c. The Grants Coordinator Report was given by Ms. Douglas. The Grant Guidelines are reviewed about once a year, based on feedback from the community and also what's happening around the state. Ms. Douglas stated the committee is in the process of going through that, at the beginning stages, and will most likely have something to report or approve in the September or October meeting.

The Federal Office of Management and Budget sets forth all the grant guidelines on policy, and they rarely change their policies which are called uniform guidance. However they had a humongous change this year in April, and Ms. Douglas reported she was able to attend a workshop on the changes. Ms. Douglas commented they do not affect the Authority guidelines at the state level; however, when we apply for federal grants, these guidelines will be used.

The guidelines have changed by way of the way they make their programs accessible, by a really good and simple question that will be to used or apply for federal funding.

Ms. Douglas said she will be traveling to take inventory of grant-purchased equipment, that is \$5,000 or more and will be starting in the northeast.

The Technical Committee report was provided by Mr. Curry, who stated the Technical and the Ad Hoc Committee met for a planning session with Mission Critical Partners to further define the Strategic Plan before going out to RFP. The goal of the meeting was to identify gaps in the current strategic plan to prioritize updates, along with the enhancement of cybersecurity standards and training.

GIS has completed its training for the year and looks forward to providing that again next year.

The Technical Coordinator report was provided by Mr. Coonfield, who stated he prepared and resubmitted the grant application to the Oklahoma Office of Homeland Security for a cybersecurity specialist position. On Thursday, June 27. The grant will be considered for funding, and Mr. Coonfield will be in attendance to answer any questions. The cyber security assessments and the budget detail worksheet have been submitted to the Office of Homeland Security and Mr. Coonfield stated he will be working with the Technical Committee to determine which key steps are needed in order to start the cybersecurity assessment on a voluntary basis.

Mr. Coonfield presented on cybersecurity at the OklaNENA training. He stated he also attended a GIS training, which included GIS Boundary. Addressing Toolkit courses in Ada, Owes, Tulsa, and Woodward. There will be more courses available in 2025.

Mr. Coonfield worked with the GIS Committee to review the GIS RFP and prepare for the public release of the RFP, which will be submitted to OMES following the meeting

On May 23, Mr. Coonfield facilitated a meeting with Mission Critical Partners for work to update the NG9-1-1 Strategic Plan, which included Technical and NG9-1-1 Ad Hoc Committee members The release of a strategic plan proposed comments in October.

Ms. Harris asked if the Strategic Plan would be brought before the Authority.

Mr. Terry stated it would, and is on track to be reviewed in the December meeting.

The Operations Coordinator report was provided by Mr. Terry, Ms. Goodner was ill and not present.

MOEtivations had 340 logins for the month eleven new users and 402 courses completed.

Mr. Terry reported that all site contacts for Virtual Academy, have been sent rosters for enrollment into Virtual Academy, with 51% of the rosters turned in, and seventeen agencies have received administrative and user credentials with access to the site. Forty-one agencies are scheduled for orientation, three orientations have been held and three more are scheduled. More will be added to the calendar as needed. The five PSAPs have current contracts with Virtual Academy, and they will be transitioning under to state contract.

This means there are five current PSAPs with contracts with Virtual Academy and they're working to transition those contacts under the state contract, to save those funds and we're offering it to him as part of part of our budget.

The Operations Committee report was provided by Ms. Brown, who shared that the Committee reviewed the Minimum Training Standards to develop the forty-hour course portion for telecommunicators.

The State 9-1-1 Coordinator report was provided by Mr. Terry.

Mr. Terry reiterated House Bill 2426, which was previously reported on, was to repeal two sections of the law that were supposed to be repealed with House Bill 1590. House Bill 2426 contained older language, dictating local tariffs from 3% to 15% on landline fees. As reported before, the consolidation Bill occurred first and got approved first by the governor and reassigned those new numbers under the Domain Authority Act and was not repealed. The authors of House Bill 1590 ran a bill to repeal House Bill 6328.14 and House Bill 6328.15, and the new Bill 6328.91(1) which passed through all the channels and the governor has now been signed into law with an emergency clause.

Mr. Terry commented this should be cleaned up now. When talking to the Governor's office, they acknowledged this was a clean-up bill and understood the purpose of the bill and should be caught up with the others from last year.

The next one is House Bill 4073, which is Alyssa's Law, which has been a source of discussion with the Executive Committee and the Administrative Committee, regarding this bill- which was signed into law by the Governor with time parameters. Mr. Terry stated he was not going to explain the requirements of the schools, but within Alyssa's Law, there are two main items Mr. Terry wanted to point out. "Beginning in the 2024-2025 school year, each school district in the state shall implement a mobile panic alert system. The system shall connect emergency service technologies to ensure real-time coordination among multiple first responder agencies."

The second part of that is “to integrate with public safety answering point infrastructure to transmit 9-1-1 calls and mobile activations.”

The second point of this law, the state education department is supposed to come up with a list of qualified vendors that will provide the service; Mr. Terry stated he is working to get onto that committee or help get a person in that group to be able to review that list.

Mr. Terry expressed his concerns about the language of the law in general, but specifically, as it relates to the integration and language that talks about integration with public safety to transmit the 9-1-1 call. This goes against NENA standards for PSAPs and buttons they call 9-1-1 direct. This brings up some questions, therefore Mr. Terry stated he would like to be involved to help with our public safety answering points and help work with the school systems to make it happen.

There have also been discussions within the Executive Committee regarding what authority or responsibility the 9-1-1 Management Authority has to enforce this on our side. Legally, there is no obligation to enforce the at the PSAP level that says you have to do it. It's up to the school systems and the school districts to fund the integration and those PSAPs.

The RAVE Panic Button has been funded through another year by the state legislature and is still available. RAVE is in a lot of the 9-1-1 centers and school districts; the key to this is just making sure that we are a voice within our 9-1-1 PSAPs and we don't open up the door for additional medians of communication that we have to monitor that's outside of the 9-1-1 call. Mr. Terry stated he is waiting on a return call from Highway Patrol, the contact who is over the school security and safety.

Mr. Terry stated he was contacted by IHS, Indian Health Services from the federal government, wanting to know the PSAP list for every tribe that would answer primary calls within that tribal boundary, Mr. Terry was able to review maps and send them the information they needed.

Mr. Terry was asked to speak at the Oklahoma Telephone Association Summer Conference and asked Mr. CJ Engel from Arkansas to speak with him, as the event was a combined Arkansas, Missouri, and Oklahoma conference. Mr. Terry stated he felt the presentation went well, with many great questions. After the presentation, Mr. Terry and Mr. Engel were caught by their respective telephone providers. Mr. Terry stated appreciation for Mr. Engel attending to co-present.

Mr. Terry shared the upcoming events, the first being the National Sheriffs Association; which the entire team will be volunteering at since it will be held in

Oklahoma City. Mr. Terry thanked Mr. Sander for his help in getting us the right contacts to be able to offer our time. Mr. Terry commented that he felt it important when there's a public national conference, for any public safety, on a national level to offer your time. The Fire Chiefs Association, the Police Chiefs Association, etc. there should be representatives there to show support; it's a big deal for the state of Oklahoma to host these public safety conferences that are national.

The next Authority meeting is September 5th, there will be a meeting at the Oklahoma Public Safety Conference, the dates are not final yet, but a final date will be announced at the September meeting and this conference will be in Durant, Oklahoma, not in Tulsa.

Because we are meeting late in October, the November meeting will be canceled and moved to December 5th, where the strategic plan will be presented and approved to be able to work on the RFP for the core services and ESINet.

Mr. Carnagey allowed the guests to introduce themselves, this was missed at the beginning of the meeting.

No Public Comments were heard as this was a Special Meeting.

Adjourned.

The minutes of the special meeting dated June 20, 2024, of the Oklahoma 9-1-1 Management Authority have been reviewed and approved on this the 5th day of September 2024.


Justin Carnagey
Authority Chair