



Oklahoma 9-1-1 Management Authority
Special Meeting Minutes
Thursday, February 1, 2024 at 1:30 PM

Oklahoma Capitol Building
2300 N. Lincoln Blvd., Room 4S.9
Oklahoma City, OK 73105

1. Call to order, roll call, and determination of a quorum.
2. This special meeting of the Oklahoma 9-1-1 Management Authority ("Authority") has been convened in accordance with the Oklahoma Open Meeting Act.

If an Authority member would like to add an agenda item to the next regularly scheduled meeting, please contact the 9-1-1 Coordinator and the Authority Chair at least one (1) week in advance of the meeting.

3. Welcome to members of the Authority and guests in attendance.
4. Possible discussion, revision, and vote to approve minutes of the Authority meetings for the November 2nd, 2023, and January 11, 2024 regular meetings.
5. Possible discussion, revision, and vote to approve the financial reports for July, August, September, and October 2023.
6. Possible discussion and vote on the proposed updates to the FY24 Grant Program Guidelines.
7. Approve contract with MCP in the amount of \$178,538 to assist the State in the procurement of Next Generation 9-1-1 Core Services (aka, National Emergency Number Association i3 Standard) and Emergency Services IP Network ("ESInet") for the State of Oklahoma to include the development of a Request of Proposal ("RFP") strategic planning, strategic plan updates, and procurement.
8. Possible discussion, revision, and vote to approve the updated quote provided by OMES for website migration to a new platform in the amount of \$11,500, which will be allocated from the Administrative Committee budget line item titled "set aside to meet board goals".
9. Discussion and possible action to adopt permanent rule changes pursuant to 75 O.S., § 303 of Article I of the Administrative Procedures Act. The Notice of Rulemaking Intent for the proposed rule changes was published in Volume 41, Number 6 of the Oklahoma Register on December 1, 2023. A public hearing was held on January 8, 2024, and all proposed rule changes were subject to a public comment period, in accordance with Oklahoma law. The proposed rules subject to amendment include: 145:15-1-2. Definitions; 145:15-3-2. Committees; 145:15-5-1. Annual reports; 145:14-7-1. Governing body eligibility and fee distribution data; 145:15-7-2. Escrow of funds; 145:15-9-1. Purpose; 145:15-9-2. Application process; 145:15-9-3. Award process; 145:15-9-4. Grant administration and evaluation. The proposed rules include: 145:15-3-4. Reimbursement for member travel to Authority meetings; 145:15-11-1. 9-1-1 operational requirements; 145:15-11-2. 9-1-1 geographical information

system (GIS); 145:15-11-3. Next generation 9-1-1 services (NG9-1-1); 145:15-11-4. 9-1-1 call routing and responder requirements.

10. Possible discussion and vote to authorize the Authority to provide notice to PSAPs that are not compliant with the required annual report, otherwise known as the Registration Forms, as mandated in state statute 63 O.S., § 2864.4(c) and the Oklahoma Administrative Rules 145:15-7-2 the Escrow of Funds.

REGISTRATION FORMS NOT STARTED	REGISTRATION FORMS STARTED, NOT SUBMITTED
City of Checotah	Mayes County
Cimarron County	City of Moore
City of Pryor	City of Norman
City of Tonkawa	Pottawatomie County
City of Newcastle	Wagoner Police Department
Oklahoma County	Washita Country

11. Possible discussion and vote to approve Ms. Brittney Burton, with the Oklahoma Department of Transportation to the Technical Committee pursuant to OAC 145:15-3-2.

12. Possible discussion and action regarding the following grant requests:

APPLICANT NAME	PROJECT TYPE	STATE AMOUNT	LOCAL MATCH	STATE %	LOCAL %	TOTAL REQUEST AMOUNT	RECOMENDATION
Altus, City Of	GIS	\$77,940.00	\$0.00	100%	0%	\$77,940.00	Fund
Garvin County	NG9-1-1	\$29,891.20	\$7,472.80	80%	20%	\$37,364.00	Fund
Lincoln County	GIS	\$92,626.13	\$0.00	100%	0%	\$92,626.13	Fund
Mayes County	GIS	\$77,665.26	\$0.00	100%	0%	\$77,665.26	Fund
Payne County E9-1-1	GIS	\$72,130.00	\$0.00	100%	0%	\$72,130.00	Fund
Pottawatomie County	GIS	\$79,875.00	\$0.00	100%	0%	\$79,875.00	Fund
Seminole County	GIS	\$88,925.00	\$0.00	100%	0%	\$88,925.00	Fund
Shawnee, City Of	GIS	\$28,520.00	\$0.00	100%	0%	\$28,520.00	Fund
TOTAL REQUEST AMOUNT		\$547,572.59	\$7472.80			\$555,045.39	

13. Committee and Staff Reports: (discussion only)
 - a. Programs Coordinator update
 - I. Open Meetings/Open Records Seminar
 - II. RAVE / Protect OK
 - III. Population Model

- b. Administrative Committee
 - I. Catoosa plan review
 - c. Grants Coordinator update
 - I. Funding Sustainability Grant
 - II. Ashley Woodall to the Grants Review Committee
 - d. Technical Committee (Ben Curry)
 - I. Statewide GIS training
 - e. Technology Coordinator
 - I. 9-1-1 Coordinators Workshop, April 24th - 25th, 2023
Edmond Conference Center- Edmond, OK
 - II. Cybersecurity Assessment update
 - III. ESRI ArcGIS Basic – Support ends March 1, 2024
 - f. Operations Committee
 - I. Shared policy and procedures
 - II. Mandatory training RFP update
 - g. Training Coordinator Update
 - I. MOEtivations training update
 - II. Tito's Tips Videos
 - III. Minimum Training Guidelines workshop
14. State 9-1-1 Coordinator Report to the Board (discussion only)
- a. The Office is currently working on:
 - I. Effective date Nov. 1st, 2023
 - II. Distribution model changes Nov. 1st, 2023
 - i. **Population Model letters are due Friday, March 15, 2024**
 - III. Preparation April 24th- 25th
 - b. Update on Local PSAP Meetings (#WhereIsThe911Guy)
 - I. Stephens County
 - II. Oklahoma Rural Broadband Association (OTA)
 - III. Pocola City Council
 - IV. SAFECOM
 - V. Tillman County
 - VI. Caddo County Radio Discussion
 - VII. Public Hearing for the Permanent Rulemaking
 - c. Upcoming
 - I. [CISA](#) Workshop, Jacksonville, FL- Jan. 29th- 31st
 - i. Lance Terry and Michael Coonfield- OK911MA
 - ii. Nikki Dallas, OKOHS

- iii. Ben Curry, City of Edmond
- iv. Josh Swenson, OMES
- II. [9-1-1 Goes to Washington](#), Washington, DC- Feb. 25th- 28th
Lance Terry and Justin Carnagey will be attending
- III. Cimarron County - Feb. 13
- IV. Greer County meeting - Feb. 22

15. Adjournment.

NOTE: The Authority may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda.