



Oklahoma 9-1-1 Management Authority  
Special Meeting Agenda  
Wednesday, October 16, 2024 at 2:30 PM

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Oklahoma Public Safety Conference  
Choctaw Casino  
4216 US-69  
Magnolia, Rooms 1, 6, 7  
Durant, OK 74701

1. Call to order, roll call, and determination of a quorum.
2. This special meeting of the Oklahoma 9-1-1 Management Authority (“Authority”) has been convened in accordance with the Oklahoma Open Meeting Act.  
  
If an Authority member would like to add an agenda item to the next regularly scheduled meeting, please contact the 9-1-1 Coordinator and the Authority Chair at least one (1) week in advance of the meeting.
3. Welcome to members of the Authority, new members of the Authority, and guests in attendance.
4. Possible discussion, revision, and vote to approve minutes of the September 5, 2024, regular meeting.
5. Possible discussion, revision, and vote to approve the financial reports for July and August 2024.
6. Possible discussion, revision and vote to modify the FY25 budget to increase the 988/911 liaison position in the amount of \$14,000, which will increase the base salary to \$65,000. Also increase the Training Coordinator in the amount of \$8,000 to set the base salary of \$70,000 to account for the supervisory role over the 988/9-1-1 position. Both increases will be reimbursed by the Federal Substance Abuse and Medical Services Agency grant that has been awarded to the State of Oklahoma and sub-granted to the 9-1-1 Management Authority.
7. Possible discussion, revision, and vote to approve the State 9-1-1 Coordinator and possible Authority Chair to attend the NENA Conference, [“9-1-1 Goes to Washington,”](#) February 23 - 26, 2025, in Washington, DC, pending any needed Cabinet Secretary approval under Second Amended Executive Order 2019-13.
8. Possible discussion, revision, and vote to nominate and approve legislative liaison(s) with the purpose of lobbying legislation for 9-1-1 initiatives throughout the 2025 calendar year.
9. Possible discussion, revision, and vote to approve a change in the Mission Critical Partner Scope of Work for the NG9-1-1 Core and Esinet procurement to include creating a Cybersecurity policy. Hours will be used from the end of the project to fulfill this change.
10. Possible discussion, revision, and vote to approve the meeting dates and location for the 2025 Authority Board meetings.

11. Possible discussion, action, and vote to elect officers pursuant to OAC 145:15-3-1.
12. Possible discussion, revision, and vote to approve Ken Stewart, with Tulsa County to the Grants Review Committee.
13. Possible discussion and action to authorize the Authority, in consultation with legal counsel, to begin the 2025 permanent rulemaking process.
  - a. The proposed amendments and/or additions via permanent rules include, but are not limited to:
    - OAC 145:15-1-2 Definitions;
    - OAC 145:15-3-2 Committees;
    - OAC 145:15-3-3 Meetings;
    - OAC 145:15-3-4 Reimbursement for member travel to Authority meetings;
    - OAC 145:15-5-1 Annual Reports;
    - OAC 145:15-7-1 Governing body eligibility and fee distribution data;
    - OAC 145:15-7-2 Escrow of Funds;
    - OAC 145:15-7-3 Eligible use list of approved expenditures and wireless 9-1-1 fee revenue;
    - OAC 145:15-9-1 Purpose;
    - OAC 145:15-9-2 Application process;
    - OAC 145:15-9-3 Award process;
    - OAC 145:15-9-4 Grant administration and evaluation
    - Subchapter 11. NG9-1-1 Compliance Requirements
    - OAC 145:15-11-1 9-1-1 Operational Requirements;
    - OAC 145:15-11-2 9-1-1 Geographic Information Systems (GIS);
    - OAC 145:15-11-3 Next Generation 9-1-1 services (NG9-1-1);
    - OAC 145:15-11-4 9-1-1 Call Routing and Responder Requirements.

14. Possible discussion and action regarding the following grant requests:

APPLICANT NAME	GRANT TYPE	STATE AMOUNT	LOCAL MATCH	STATE %	LOCAL %	TOTAL REQUEST AMOUNT	RECOMENDATION
Bristow, City of	GIS	\$46,540.00	\$0.00	100%	0%	\$46,540.00	Fund
LeFlore County	NG911	\$149,305.76	\$37,326.44	80%	20%	\$186,632.20	Fund
Mannford, City of	GIS	\$42,490.00	\$0.00	100%	0%	\$42,490.00	Fund
Moore, City of	GIS	\$69,540.00	\$0.00	100%	0%	\$69,540.00	Fund
Osage County	GIS	\$12,000.00	\$0.00	100%	0%	\$12,000.00	Fund
Tonkawa, City of	GIS	\$20,510.00	\$0.00	100%	0%	\$41,545.00	Fund
<b>TOTAL REQUEST AMOUNT</b>		<b>\$340,385.76</b>	<b>\$37,326.44</b>			<b>\$398,747.20</b>	

15. Committee and Staff Reports: (discussion only)
  - a. Programs Coordinator update
    - I. Registration Form Released October 18th
    - II. Population Model Changes to Start Date (Dec. 9, tentatively)

- b. Administrative Committee
    - I. Administrative Rules
  - c. Grants Coordinator update
    - I. Grants update
  - d. Technical Committee
    - I. Strategic Plan
    - II. NG9-1-1 Core Services RFP w/Mission Critical Partners
    - III. NG9-1-1 Cybersecurity Policy
    - IV. RapidSOS
  - e. Technology Coordinator
    - I. Cybersecurity
    - II. GIS RFP
    - III. 2025 9-1-1 Coordinator Workshop- May 23- 25, 2025, Norman, OK
  - f. Operations Committee
    - I. Training Declaration Form
    - II. Review of other 40-hour courses and requirements of the committee for in-house training academies
    - III. Technical school training standard
    - IV. TERT
  - g. Training Coordinator Update
    - I. MOE911
    - II. Virtual Academy
16. State 9-1-1 Coordinator Report to the Board (discussion only)
- a. Project updates:
    - I. City of Catoosa
    - II. Cimarron County
    - III. Hiring a 988/9-1-1 Liaison
  - b. Local, State, and Federal Coordination and Meetings (#WhereIsThe911Guy)
    - I. OML
    - II. OKSCAUG
    - III. Oklahoma Statewide Communications Interoperability (SCIP) Workshop
    - IV. City of Enid/Garfield County
    - V. City of Coweta and City of Wagoner, Wagoner County
  - c. Upcoming
    - I. November meeting canceled- moved to December 5, 2024
17. Chairman's Comments. (discussion only)

18. Adjournment.

NOTE: The Authority may, at its discretion, discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or choose not to take up any item on the agenda.