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Service Oklahoma - Motor Vehicle Services

Fee \$11.00

**Unobtainable Ownership Documentation Affidavit
Insurance Company Affidavit for Issuance of a Salvage Certificate of Title
Pursuant to 47 O.S. § 1105(P)**

Refer to page 2 for important information relating to this affidavit.

This unobtainable ownership documentation affidavit is presented on behalf of:

Name of Insurance Company: _____ FEIN: _____

Address of Insurance Company: _____

City

State

Zip

Daytime Phone: _____ Email Address: _____

for issuance of a Salvage Certificate of Title on the following vehicle:

Year: _____ Make: _____ Model: _____

Vehicle Identification Number (VIN): _____

Oklahoma Title Number: _____

Insured Owner's Name: _____

This affidavit is being submitted pursuant to the provisions of 47 O.S. § 1105(P), following a total loss settlement with the insured:

- Date of Total Loss Settlement Acceptance: _____ (30 days must elapse since date of settlement acceptance by the insured, before this affidavit may be submitted.)

At least two (2) written attempts to secure proper titling documentation from the insured owner have been made, as noted below. Those attempts have been unsuccessful.

- Date of 1st Written Attempt: _____ Date of 2nd Written Attempt: _____

Note: Photocopies of both written attempts must be attached, along with any ownership documentation or information provided by the insured owner.

My signature below affirms the above information is accurate to the best of my knowledge and belief and that I am authorized by the insurance company listed above to submit this affidavit on their behalf. This affidavit is signed under penalty of perjury.

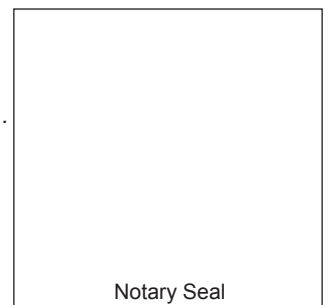
Signature of Authorized Insurance Company Representative: _____

State of _____, County of _____

Subscribed and sworn to before me this _____ day of _____, _____.

My commission expires: _____, _____.

_____, Notary Public



Submit or mail this completed affidavit, including all required additional documentation, and your remittance, made payable to Service Oklahoma, to any Oklahoma tag agent. A listing of agent locations is available in the Motor Vehicle Overview Section of the Service Oklahoma website at <https://service.ok.gov>. If you choose to mail your affidavit and payment to Service Oklahoma, please send to the address on page 2 of this form.

Service Oklahoma - Motor Vehicle Services

Unobtainable Ownership Documentation Affidavit

Purpose and Use of Form

This affidavit is to be utilized by an insurance company, or their authorized representative, in applying for an Oklahoma Salvage certificate of title to a vehicle following a total loss settlement and unsuccessful attempts to secure proper ownership documentation from the insured owner, pursuant to the provisions of 47 O.S. § 1105(P), which states:

P. When an insurance company makes a total loss settlement on a total loss vehicle and the insurance company or a salvage pool authorized by the insurance company is unable to obtain the properly endorsed certificate of ownership or other evidence of ownership acceptable to Service Oklahoma within thirty (30) days following acceptance by the owner of an offer of an amount in settlement of a total loss, that insurance company or salvage pool, on a form provided by Service Oklahoma and signed under penalty of perjury, may request Service Oklahoma to issue the applicable salvage title for the vehicle. The request shall include information declaring that the requester has made at least two written attempts to obtain the certificate of ownership or other acceptable evidence of title.

Insurance Company Damage Notification

Insurance companies paying a claim for a loss where the cost of repairing the vehicle for safe operation on the highway exceeds sixty percent (60%) of the market value of the vehicle, or paying a claim for a flood-damaged vehicle as defined in 47 O.S. § 1105, must notify, in writing, both the record owner and Service Oklahoma. 47 O.S. § 1111(L) states, in pertinent part:

L. Any insurance company that pays a claim for a loss where the cost of repairing the vehicle for safe operation on the highway exceeds sixty percent (60%) of the market value of the vehicle or pays a claim for a flood-damaged vehicle as defined in Section 1105 of this title shall notify, in writing, the holder of the certificate of title of the requirements of this section and shall notify Service Oklahoma of the payment of such claim. The notice shall include the estimated total damage percentage determination of the actual cash value made by the insurance company to repair the vehicle for safe operation on the highway. The insurance company shall also send a copy of the notification to the holder of the title.

This damage percentage is used by Service Oklahoma in determining the proper title type (i.e. Salvage or Junk) to be issued. Flood Damage, when noted, will be reflected as a brand on the Oklahoma Certificate of Title.

- A **Salvage** title is required when the damage percentage is from 60% to 79%.
- A **Junk** title is required when the damage percentage is 80% or greater.
- A **Flood Damaged** brand is to be added, when applicable.

47 O.S. § 1105 defines a **Flood-Damaged** Vehicle as a salvage or rebuilt vehicle which was damaged by flooding, or a vehicle which was submerged at a level to or above the dashboard of the vehicle and on which an amount of loss was paid by the insurer.

Note: As outlined in the statutory language excerpted above, only damage impacting the road-worthiness of the vehicle need be considered in this notification to Service Oklahoma. Cosmetic damage (i.e., hail) unrelated to road-worthiness should not be included in this damage computation. Flood damage criteria is outlined immediately above.

Contact Information

Questions regarding the use of this affidavit, or any issue relating to insurance loss damage declarations, may be directed to Service Oklahoma, Motor Vehicle Services, at (in state toll free) 800-522-8165 or (direct) 405-521-3221.

Mailing address: Service Oklahoma
PO Box 26940
Oklahoma City, OK 73126-0940

Copies of this affidavit may be downloaded from the Service Oklahoma website at <https://service.ok.gov>.