

These guidelines have been prayed over and put in place for your own protection and to provide a safe place for you to transition back into society. Only if you feel you can live within the boundaries of this contract should you sign below. The last step in successful recovery is service to others. The women residing in His House Ministry homes will be expected to give back and fulfill the call to serve others.

### **Application for Residence at His House Ministry Homes**

Name \_\_\_\_\_

Date \_\_\_\_\_

1. Tell us about yourself -

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2. Why do you want to live in His House Ministry Homes?

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3. What is your relationship with Jesus Christ? Do you know Him?

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4. What would you consider to be your strong points?

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5. What would you consider to be your weak points?

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6. What goals do you have in mind to accomplish by residing in His House Ministry homes?

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7. What do you have planned as far as employment? How do you expect to pay rent?

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8. How is your overall health at this time?

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9. Are you taking any prescribed medications at this time? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please complete attached medication sheet.

10. Have you ever considered suicide? Yes \_\_\_\_\_ No \_\_\_\_\_ if yes, explain

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11. Have you ever attempted suicide? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, when and what method.

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# Guidelines for His House Outreach Ministries, Inc.

## Mission

His House Ministry homes provides housing and opportunities for women to grow in their relationship with Jesus Christ, grow in their recovery as they set goals to be restored to their families and live as healthy and happy women that are self sufficient and productive in society. These are faith based homes to be used for the glory of God. Joshua 24:15 "As for me and my house we will serve the Lord".

## Vision of His House Ministries

His House Ministry Homes for Women will serve women who are transitioning out of the need for life change, prison or jail and show a sincere desire to have Christ active in their lives.

## Policy and Procedures

The decision for residency will be based on completion and approval of an application. Individual's observed behaviors within the institutions, jails, and recommendations from the courts or of those of integrity within our community or ministry programs will be considered.

The women in the ministry home are expected to obtain jobs, pay rent, fines, court costs and probation/parole fees. The women will meet the requirements of their probation/parole officers or drug court. The women are expected to become involved in a local community church and become active in recovery meetings.

The Home is designed to be a 9-12 month program. Programs are not offered within the home, but recommended programs outside the home are Celebrate Recovery, Celebrate Recovery 12-step program, and AA/NA meetings. Program times are made available to the women.

These guidelines are intended to move women towards self-sufficiency instead of enabling dependency. Failure to follow the guidelines will result in sanctions. \* **Three sanctions is an automatic dismissal from the home.**

### Rules and Guidelines:

1. Church Attendance is mandatory at First Baptist Church in Claremore. Sunday School begins at 9am and Worship begins at 10:15.
2. ***Celebrate Recovery attendance is mandatory.*** Celebrate Recovery meetings are weekly and start with worship at 7pm and end after small group at 9pm. There is a **zero tolerance** for missing CR meetings. If you choose to miss a meeting you will receive sanction. Women are required to become involved in a small group within the church in order to establish new relationships within the community. Celebrate Recovery 12-step is mandatory as times are made available.

There are 3 Celebrate Recovery meetings in the Claremore area:

- 1<sup>st</sup> Baptist Church of Claremore Tuesday nights from 6-9:30 – attendance required
- Cedar Point, Monday nights from 7-9:30 attendance optional

\*In order to make up a meeting AA and NA and GA Meetings are encouraged and may require supervision from successful women in the Ministry home.

3. There will be zero tolerance for drug or alcohol usage. Random UA's are to be expected and the refusal of one is an automatic dirty. If you get a confirmed dirty UA, you are automatically dismissed from the home.

4. Curfews are as follows:

- 9:00 pm for all women in drug court. Note - drug court may give a night or weekend pass but permission from the house must also be obtained to prevent a sanction.
- For any resident in the home, a request for a pass for a night or weekend will be made to Director of Home.
- Curfews may be extended to allow for work schedules at the approval of drug court and/or director of the homes.

5. Everyone is responsible for keeping the house clean, the yard mowed.

6. Jobs are mandatory. There is a 2 week grace period for time to obtain employment. Prior to any change in employment a full 2 week notice will be given. Failure to do so could result in dismissal from the home.

- If a resident does not work, but is able to pay rent due to help of family or disability checks, the resident is required to volunteer at least 15 hours a week in the community. Idle time and idle hands gives opportunity for Satan to rule. We don't want that in a Christian home. If the resident needs help locating a place to volunteer; Rhonda will be glad to help. Volunteer hours will need to be confirmed.

7. Education is an option for the women however; women are expected to work while attending school.

8. Sign in and out of the home, it is mandatory.

9. Attendance is required at a weekly mandatory house meeting.

10. Women are responsible for purchasing their own groceries. Sharing or not sharing groceries must be clearly communicated to the other women in the home.

11. The cost for residing in the home is \$260 per month. This covers the rent, and all utilities and the local phone bill. The payments can be made once a month or divided into \$65.00 weekly or \$130 bi-weekly.

12. If the resident does not began to take responsibility for their financial obligations by the 2<sup>nd</sup> month of residing at the home, then the resident will be asked to meet with the director/board member and discuss reasons and may be asked to leave.

13. The resident will be encouraged to put at least \$25.00 per week in savings.

14. Visitation with children is highly encouraged. Guidelines for children visiting are as follows:

- Children can spend the night a maximum of 4 nights a month.
- Children can visit their mom 4 hours a week. During school hours 7pm is curfew time, children need to be leaving the home by 7pm. I don't want excuses.
- During the weekends when children spend the night with their moms, they need to have their baths and be in the room with their mom no later than 10pm.
- Children are the responsibility of the parent they are visiting. No women looking after another woman's children, no excuses.
- Holiday visitation will be made on an individual basis.

15. Failure to comply with drug court requirements and Anna McBride requirements will result in **immediate** dismissal of the home. Disrespecting the program regulations that are keeping you out of prison is unacceptable and will not be tolerated.

16. Relationships are not allowed while living in the house. Only if a woman is legally married and the courts deem it helpful for the relationship will couples allowed to be in contact.

17. If friendships in the house appear unhealthy then the friendship, then contact will be limited between individuals. That means there will be no running around outside of the homes and limited contact while in the home. This home is to help each woman individually to get their life in order. Many bad relationships have gotten the women where they are and it is up to those that are in healthy relationships today to mentor those that need help.

### **Standard of Conduct**

**“The standard of conduct expected from each resident is to respect the home, the other residents in the home and the neighbors in the neighborhood surrounding the home.** The following scripture is the basis for the standards set in the homes: But the Holy Spirit produces this kind of fruit in our lives: love, joy, peace, patience, kindness, goodness, faithfulness,<sup>23</sup> gentleness, and self-control. There is no law against these things! Gal 5:22-23

1. Courteous to others – example: the residents are watching television, or eating dinner together and a phone rings, please leave the area to talk on the phone as not to disturb others.

2. Responsible for keeping your areas clean after you use them, kitchen, bathroom, bedroom, etc.

3. The television and music must be at a reasonable volume as not to disturb others. Each resident must be considerate of the other residents. If a roommate is in bed, be courteous and attempt to be quiet.

4. Modesty is expected inside and outside the home. No cleavage, short shorts or skirts are acceptable. Low rise jeans may not be worn if skin is shown when bending or kneeling. Length of shorts and skirts is fingertip. No belly showing when arms are raised, no t-shirts with inappropriate writing.

5. No phone communications after 10 pm unless the resident goes into a room where no one will be disturbed or goes outside, unless it is for emergency purposes only.

6. No meddling in other resident's personal belongings.

7. No Stealing

8. Honesty is expected. Lying/withholding information will be sanctioned.

9. No violent threats or physical attacks on the residents in the home by another resident. There is a zero tolerance for violent threats or attacks.

10. No loud outburst.

11. No cell phones for the first 30 days or until rent is being paid. If a cell phone is gotten and the resident is unable to meet rent obligations the phone will be seized until rent is able to be paid.

12. 30 minute limits on phone calls.

13. Minor problems need to be handled with the house manager within the home. Medium to more severe problems need to be first brought to house manager and Rhonda. If you feel you cannot talk to Rhonda then Lisa Martin needs to be contacted. There are to be no secrets. Secrets are avoidance of telling the truth, and that is called lying by omission and it will not be tolerated.