



## APPLICATION FOR ADMISSION

<b>NAME</b>	
<b>DOB</b>	<b>CELL PHONE NUMBER</b>
<b>FACILITY</b>	<b>EXPECTED RELEASE DATE</b>
<b>CHARGES</b>	
<b>EMERGENCY CONTACT 1 (NAME &amp; PHONE NUMBER)</b>	<b>EMERGENCY CONTACT 2 (NAME &amp; PHONE NUMBER)</b>
<b>ARE YOU EMPLOYED? IF SO, WHERE?</b>	<b>NAME AND PHONE NUMBER OF SUPERVISOR</b>
<b>DO YOU ATTEND CHURCH? IF SO, WHERE?</b>	<b>NAME AND PHONE NUMBER OF PASTOR</b>

## Carries House Rules of Conduct

1. No men on property without the knowledge of staff and without a staff member present. Any men found on property without the knowledge and or consent of a staff member will be asked to leave the house and appropriate punishment will be decided by the director of Carries House for the resident.
2. Dating is not allowed while working this program. Relationships can add stress to an individual while working this program and can hinder ones sobriety and or reintegration. It is for this reason that we will not tolerate dating while you are working this program. Carries House is not here to be a dating service. You are here to work a program and that should be your main focus for the duration of your stay with us.
3. The resident must attend two (2) Celebrate Recovery meetings and two (2) church services per week.
4. For the first 30 days, the resident **MUST** attend The Link Church. If the resident of the house has already established a relationship with a local congregation and pastor then that resident will be released back to that congregation after programmatic soundness has been established. If the resident has not already established a relationship with a local congregation and pastor then it is expected that the resident will attend The Link Church for as long as the resident resides in Carries House.
5. Curfew is 10PM on weeknights and 12AM on weekends. If there has been an infraction of the rules of conduct, the director may determine that the curfew of the resident change. This is at the sole discretion of the director and the new curfew will be adhered to.
6. Residents **MUST** have or **MUST** be seeking full time employment. Any resident who is searching for a job must be up and ready to start their job search by 8:30 AM every morning. While on line job searching is an important part of the job search process, there is no substitute for showing up to the desired job site in person to meet a prospective employer. This search is to be done every day until the resident becomes gainfully employed. **Note:** If the resident has not yet become gainfully employed it means that the resident is not programmatically sound. If after a period of two weeks the resident has not secured employment, the resident shall be required to attend a meeting with a pastor of The Link Church to try and discover why the resident has not become gainfully employed. Everything that can be done will be done to ensure that the resident has the tools necessary in order to find a job if they want one.
7. The program fee is due **EVERY MONDAY** or **EVERY OTHER MONDAY** depending on when the resident gets paid. If the resident chooses to pay weekly then the program fee is

\$100.00 per week. If the resident pays every other week then the program fee is \$200.00. If the resident wishes to pay their program fee in advance, at the beginning of the month, then the program fee is \$400.00 per month. No resident will be allowed to be more than two weeks late on paying the program fee. It does not work in the real world and it does not work here. Any resident who is going to be late on paying the program fee **MUST** discuss this with the director and arrangements made for the resident to get caught up. Carries House is here for you but it does take money to keep the utilities on and the lease up to date. If you do not pay the program fee on time someone has to pay the bills for you to their own detriment. This is an addict's way of living and it is what we are trying to alleviate from your life. This is a new day and we are here to teach you a new and better way. Personal responsibility with your finances is an integral part of your recovery and thus great importance is placed upon this. If you do not learn faithfulness in paying bills on time here then you will never be able to reintegrate and make it in society. Please be aware that if you are behind on your program fees when you leave the program for any reason you still owe that back due program fee. To ensure that you pay that program fee, you agree to leave any and all items you have brought with you into the house until such time as you can pay what you owe. If after 30 days you still have not paid your back owed program fee then you thereby forfeit your rights to those items and are fully aware that those items will be sold in order to satisfy your indebtedness to Carries House. We would much rather you pay the program fee than have to hold on to or sell your things.

8. The resident may request extended stay passes after that the resident has demonstrated their ability to remain programmatically sound. The resident shall request the pass in writing and must present it to the director at least one week prior to the extended stay pass requested. Any resident presenting a pass request, giving staff less than one week to consider it, can assume that the pass will be denied. Extended stay passes may or may not be granted and are at the sole discretion of the director. Note: Extended stay passes will not be approved for a resident every week. Two per month at the most except in extreme and extraordinary cases and then only with the approval of the director. The extended stay pass request must include the address, the telephone number of where you are staying, the names of the people you will be staying with and your relationship to those individuals. If at any time you leave the place you have requested to be, you must notify the director of your change in location and or the company you are keeping. Any deviation from this could affect your standing in the home and may result in change of curfew and or denial of extended stay passes in the future.
9. In order to ensure that the resident is compliant with the program, the resident, at the sole discretion of the staff, will be required to submit to urine and or breathe analysis. If at any time the resident fails and shows dirty and the resident disputes the test results

then the resident, at her own expense, may choose to go to weaver drug testing located at 1619 S. Boulder in Tulsa to be given an independent test. However, part of this program requires honesty and thus if any resident shows dirty and accuses the test of showing false results and chooses to go to Weavers and is discovered to be dirty then that resident will be proven to be manipulative, dishonest and not willing to work the program. At that time the resident will be asked to leave the house immediately. Any resident who is honest about their relapse will be given an opportunity to redeem themselves. One dirty U.A. or B.A., the resident is reprimanded and placed on in house restriction. A second dirty U.A. or B.A. will result in immediate dismissal from the program. If a resident refuses to submit to the U.A. or B.A., the resident will be expelled from the house immediately.

10. Each resident will be assigned daily tasks/chores to maintain proper housekeeping. Everyone has a part and each one must do their part.
11. If it does not belong to you then **DON'T TOUCH IT!!!** This is stealing and will mean immediate dismissal from the house.
12. Each resident shall be required to keep their personal area clean i.e.: Beds made, clothes put away in the proper place.
13. **MAINTAIN A POSITIVE ATTITUDE!!!** There is no room in recovery for bad attitudes and we will not tolerate one in the house. If you have one it will be confronted by staff. You then must change it. If it does not change quickly you will be asked to leave the house. There are more people depending on this program besides you and so please be considerate to those around you when having a bad day.
14. At no time will any resident of Carries House be expected to transport another resident to and from work, store etc... If at any time a resident chooses to take another resident anywhere then that resident must assume that they do so of their own free will and that she will not be paid nor receive any type of reimbursement for doing so. Public transportation is available for any resident without transportation.
15. **NO DRUG OR ALCOHOL** use is permitted at any time while you are working this program. We have a **NO TOLERANCE POLICY**

**I hope this makes clear the rules of conduct for Carries House. If you still have questions please feel free to ask for clarification on them as these will be adhered to and consequences will arise for any infraction.**

**I have been given a copy of the rules of Conduct for Carries House. I have been given ample opportunity to ask for clarification on any that were not clear to me and I agree to abide by these rules. I shall submit myself to the leadership of Carries House. I do so freely and without reservation.**

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**Resident**

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**Director**

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**Witness**