**Form 8070001240-B** **BIDDER PROPOSAL SUBMISSION CHECKLIST**

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| **Bidder Name:** |  |

Complete a copy of Form 8070001240-B, by indicating if the described submission item is included in your proposal. Place an “X” in the “Yes” or “No” box as applicable. Include an explanation for any “No” responses.

|  | **Submission****Item Included** | **If No, explain reason for non-inclusion** |
| --- | --- | --- |
| **Submission Item** | **Yes** | **No** |
| Item 2 – Transmittal Letter |  |  |  |
| Item 3 – Solicitation Amendments |  |  |  |
| Item 4a – Form 8070001240 C– Cover Page  |  |  |  |
| Item 4b – Form 8070001240-D-Bidder Representations and Certifications |  |  |  |
| Item 5 – Oklahoma Privatization Act Summary |  |  |  |
| Item 6 – Executive Summary |  |  |  |
| Item 7a – Oklahoma Experience narrative  |  |  |  |
| Item 7b – Form-8070001240-E-Oklahoma Experience |  |  |  |
| Item 8a –Medicaid Experience narrative  |  |  |  |
| Item 8b – Form 8070001240 – F-Other State Medicaid Experience |  |  |  |
| Item 9 – Form 8070001240 – G-References |  |  |  |
| Item 10 – Litigation narrative |  |  |  |
| Item 11 – Company Financial Information |  |  |  |
| Item 12 – Reinsurance narrative |  |  |  |
| Item 13 – Capitation Reconciliation and Overpayment narrative |  |  |  |
| Item 14 – HMO or Domestic Insurer License narrative and/or copy of license |  |  |  |
| Item 15 – Accreditation narrative |  |  |  |
| Item 16a – Major Subcontractors narrative  |  |  |  |
| Item 16b – Form 8070001240-H -Major Subcontractors |  |  |  |
| Item 17a – Oklahoma Presence, Business Relationships and Organizational Structure narrative  |  |  |  |
| Item 17b – Chart of SoonerSelect plan  |  |  |  |
| Item 17c – Chart depicting relationship to parent and affiliates |  |  |  |
| Item 18a – Key Staff narrative |  |  |  |
| Item 18b - Form 8070001240-I-Key Staff |  |  |  |
| Item 18c – Job descriptions |  |  |  |
| Item 18d – Resumes |  |  |  |
| Item 18e – Summary of recruitment timelines and activities  |  |  |  |
| Item 18f – Contingency plans  |  |  |  |
| Item 19 – Board of Directors narrative and biographical descriptions |  |  |  |
| Item 20a – Staffing narrative  |  |  |  |
| Item 20b – Form 8070001240-J-Plan Staffing |  |  |  |
| Item 20c – Job descriptions |  |  |  |
| Item 21a – Location of Staff within Oklahoma narrative  |  |  |  |
| Item 21b - Map |  |  |  |
| Item 22a – Economic Impact narrative |  |  |  |
| Item 22b – Form 8070001240-K-Economic Impact |  |  |  |
| Item 23 – Staff Training narrative |  |  |  |
| Item 24– Policies and Procedures narrative  |  |  |  |
| Item 25a – Implementation Plan narrative  |  |  |  |
| Item 25b – Implementation work plan |  |  |  |
| Item 26 – Mandatory, Voluntary and Excluded Populations narrative |  |  |  |
| Item 27 – Covered Benefits narrative |  |  |  |
| Item 28 – Service Integration narrative |  |  |  |
| Item 29 – Behavioral Health Benefits narrative |  |  |  |
| Item 30– Behavioral Health Case Studies narrative  |  |  |  |
| Item 31a – Pharmacy Program narrative |  |  |  |
| Item 31b – Pharmacy Claims narrative |  |  |  |
| Item 31c – Prospective Drug Utilization Review narrative |  |  |  |
| Item 31d – Retrospective Drug Utilization Review narrative |  |  |  |
| Item 31e – Clinical Program Coordination narrative |  |  |  |
| Item 31f – SUPPORT Act Implementation narrative |  |  |  |
| Item 31g – Clinical Program narrative |  |  |  |
| Item 31h – Drug Trends and Monitoring narrative |  |  |  |
| Item 31i – PBM Monitoring narrative |  |  |  |
| Item 32 – Non-Emergency Medical Transportation narrative |  |  |  |
| Item 33 – Social Determinants of Health narrative |  |  |  |
| Item 34a – In Lieu of Services narrative |  |  |  |
| Item 34b - Form 8070001240-L-In Lieu of Services |  |  |  |
| Item 35a – Value-Added Benefits narrative |  |  |  |
| Item 35b - Form 8070001240-M-Value-Added Benefits |  |  |  |
| Item 36 – EPSDT narrative |  |  |  |
| Item 37 – School-Based Services narrative |  |  |  |
| Item 38 – Moral or Religious Objections narrative |  |  |  |
| Item 39 – Evidence-Based Guidelines narrative |  |  |  |
| Item 40 – Prior Authorization narrative |  |  |  |
| Item 41a – Hospital Utilization narrative |  |  |  |
| Item 41b - Form 8070001240-N-Hospital Utilization |  |  |  |
| Item 42a – Emergency Room Utilization narrative |  |  |  |
| Item 42b - Form 8070001240-O-Emergency Room Utilization |  |  |  |
| Item 43 – High Utilizers narrative |  |  |  |
| Item 44– Outpatient Drug Authorizations narrative |  |  |  |
| Item 45 – Risk Stratification Level Framework narrative |  |  |  |
| Item 46a – Health Risk Screening narrative |  |  |  |
| Item 46b - Form 8070001240-P-Health Risk Screening Activity Rates |  |  |  |
| Item 46c – Health Risk Screening instrument |  |  |  |
| Item 47a – Comprehensive Assessment narrative |  |  |  |
| Item 47b - Form 8070001240--Q-Comprehensive Assessment Activity Rates |  |  |  |
| Item 47c - Comprehensive Assessment tool |  |  |  |
| Item 48a – Care Planning narrative |  |  |  |
| Item 48b – Care Plan template or example |  |  |  |
| Item 49a – Care Manager Training narrative |  |  |  |
| Item 49b – Training curriculum |  |  |  |
| Item 50 – Care Manager Changes narrative |  |  |  |
| Item 51 – Health Plan Enrollee Access to Care Managers narrative |  |  |  |
| Item 52 – Coordination with Other SoonerCare Programs narrative |  |  |  |
| Item 53 – Lock-in Program Narrative |  |  |  |
| Item 54 – Monitoring Service Delivery narrative |  |  |  |
| Item 55 –Case Study (Roger) narrative |  |  |  |
| Item 56 –Case Study (Wendy) narrative |  |  |  |
| Item 57 - Case Study (Bobby) narrative  |  |  |  |
| Item 58 – Transition of Care narrative |  |  |  |
| Item 59 – Transition from Inpatient/Residential Settings narrative |  |  |  |
| Item 60 – Case Study (Sheila) narrative |  |  |  |
| Item 61 – Case Study (Christine) narrative |  |  |  |
| Item 62a – QAPI Program narrative |  |  |  |
| Item 62b – QAPI program description, work plan and program evaluation |  |  |  |
| Item 63 – Health Plan Enrollee Satisfaction narrative |  |  |  |
| Item 64 – Provider Satisfaction narrative |  |  |  |
| Item 65 – Quality Performance Measures narrative |  |  |  |
| Item 66 – HEDIS Reports |  |  |  |
| Item 67 – Addressing Health Disparities narrative |  |  |  |
| Item 68 – Performance Improvement Projects narrative |  |  |  |
| Item 69a – Provider Profiling narrative |  |  |  |
| Item 69b – Provider Profile sample |  |  |  |
| Item 70 – Maternal and Infant Morbidity and Mortality narrative |  |  |  |
| Item 71 – Accessibility narrative |  |  |  |
| Item 72a – New Health Plan Enrollee Outreach narrative |  |  |  |
| Item 72b – Form 8070001240-R-New Health Plan Enrollee Contact Rates |  |  |  |
| Item 73 – New Health Plan Enrollee Outreach Case Study (Rebecca) narrative |  |  |  |
| Item 74 – Website and Social Media narrative |  |  |  |
| Item 75a – Call Center narrative |  |  |  |
| Item 75b - Form 8070001240-S-Call Center Performance |  |  |  |
| Item 76 – Call Center Scenarios narrative |  |  |  |
| Item 77 – Behavioral Health Services Hotline narrative |  |  |  |
| Item 78 – Behavioral Health Services Hotline Scenarios narrative |  |  |  |
| Item 79a – Advisory Board narrative |  |  |  |
| Item 79b – Advisory Board letter of reference |  |  |  |
| Item 80 – PCMH Selection and Assignment narrative |  |  |  |
| Item 81 – Marketing narrative |  |  |  |
| Item 82 – Provider Network Development narrative |  |  |  |
| Item 83 – Monitoring Compliance with Access Standards narrative |  |  |  |
| Item 84 – Telehealth narrative |  |  |  |
| Item 85 – Sample Provider Agreements |  |  |  |
| Item 86 – Credentialing narrative |  |  |  |
| Item 87 – Patient Centered Medical Home Model narrative |  |  |  |
| Item 88 – Ongoing Monitoring narrative |  |  |  |
| Item 89 – Provider Services narrative |  |  |  |
| Item 90 – Provider Education, Training and Technical Assistance narrative |  |  |  |
| Item 91 – Provider Complaint System narrative |  |  |  |
| Item 92 – Performance-Based Provider Payments narrative |  |  |  |
| Item 93a – Claims Processing narrative |  |  |  |
| Item 93b– Form 8070001240-T-Claims Processing  |  |  |  |
| Item 94 – Tribal Government Liaison narrative |  |  |  |
| Item 95 – American Indian/Alaska Native Care Management narrative |  |  |  |
| Item 96 – Indian Health Care Providers narrative |  |  |  |
| Item 97a – Health Plan Enrollee Grievances and Appeals narrative |  |  |  |
| Item 97b – Form 8070001240-U-Health Plan Enrollee Grievances and Appeals Resolution |  |  |  |
| Item 98 – Cost Sharing narrative |  |  |  |
| Item 99 – Program Integrity narrative |  |  |  |
| Item 100a – Information Technology: General Requirements narrative |  |  |  |
| Item 100b – System Diagram |  |  |  |
| Item 100c – Interface Diagram |  |  |  |
| Item 100d – IT Roadmap |  |  |  |
| Item 101 – Operations Support and Integration of IT Systems narrative |  |  |  |
| Item 102 – Communications with OHCA narrative |  |  |  |
| Item 103 – Health Plan Enrollee Encounter Data narrative |  |  |  |
| Item 104 – Health Information Exchange narrative |  |  |  |
| Item 105 – Enrollment Data narrative |  |  |  |
| Item 106 – Preferred Drug List and State MAC List narrative |  |  |  |
| Item 107a – System Security narrative |  |  |  |
| Item 107b - Form 8070001240-V-MCO Security Specifications |  |  |  |
| Item 107c - Form 8070001240-W-OMES Cloud Computing Certification |  |  |  |
| Item 107d - Form 8070001240-X-OMES Hosting Agreement |  |  |  |
| Item 108a – Business Continuity and Disaster Recovery narrative |  |  |  |
| Item 108b – BCDR Plan |  |  |  |
| Item 109 – Accessibility narrative |  |  |  |
| Item 110 – Third Party Liability narrative |  |  |  |
| Item 111 – Reporting narrative |  |  |  |
| Item 112a – Contractor Performance Standards narrative  |  |  |  |
| Item 112b – Form 8070001240-Y- Contractor Performance History |  |  |  |
| Item 113 – Contract Termination narrative |  |  |  |
| Item 114 – Customizations narrative |  |  |  |
| Item 115 – Contract Compliance narrative |  |  |  |
| Item 116 – Strategic Alignment narrative |  |  |  |
| **SoonerSelect Specialty Children’s Plan** |
| Item 117 – Technical Approach Summary narrative |  |  |  |
| Item 118 – Managed Care Experience with Similar Populations narrative |  |  |  |
| Item 119a – Key Staff narrative |  |  |  |
| Item 119b - Form 8070001240-Z-Key Staff |  |  |  |
| Item 120a – Organizational Structure and Staffing narrative |  |  |  |
| Item 120b - Form 8070001240-AA-Plan Staffing |  |  |  |
| Item 121 – Location of Staff within Oklahoma narrative |  |  |  |
| Item 122 - Staff Training narrative |  |  |  |
| Item 123 - Service Integration narrative |  |  |  |
| Item 124a - In Lieu of Services narrative |  |  |  |
| Item 124b – Form 8070001240-BB-In Lieu of Services |  |  |  |
| Item 125a – Value-Added Benefits narrative |  |  |  |
| Item 125b - Form 8070001240-CC-Value-Added Benefits |  |  |  |
| Item 126 – Customized Approach narrative |  |  |  |
| Item 127 – Customized Approach Examples narrative |  |  |  |
| Item 128 – Coordination with Targeted Case Management Activities narrative |  |  |  |
| Item 129 – Care Management Program narrative |  |  |  |
| Item 130a – Care Manager Training narrative |  |  |  |
| Item 130b – Care Manager Training curriculum |  |  |  |
| Item 131 – Transitions between Levels of Care narrative |  |  |  |
| Item 132a – Transition of Care Example narrative |  |  |  |
| Item 132b – Transition of Care Discharge Plan |  |  |  |
| Item 133 – Health Plan Enrollee Services narrative |  |  |  |
| Item 134 – PCMH Selection and Assignment narrative |  |  |  |
| Item 135 – Telehealth narrative |  |  |  |
| Item 136 – Provider Network Development, Retention, and Support narrative |  |  |  |
| Item 137 – Specialty Providers narrative |  |  |  |
| Item 138 – Provider Education, Training and Technical Assistance narrative |  |  |  |
| Item 139 - Case Study (Sarah) narrative |  |  |  |
| Item 140 - Case Study (Charlie) narrative |  |  |  |
| Item 141 - Case Study (Dakota) narrative |  |  |  |
| Item 142 – Quality Improvement narrative |  |  |  |
| Item 143 – Inter-Agency Coordination, Communication, and Training Strategy narrative |  |  |  |
| Item 144 – Data Sharing Approaches and Tools narrative |  |  |  |