**ATTACHMENT TWO**

**CHECKLIST AND CORPORATE STABILITY**

**RFP Services: EQRO/QIO**

**RFP Number: 8070001252**

COMPLETE PROPOSAL

Please check to indicate that Bidder has submitted a completed version of each of the following:

[ ]  Attachment 1 Proposal Cover Page

[ ]  Attachment 2 Checklist and Corporate Stability

[ ]  Attachment 3a Reference List

[ ]  Attachment 4 Key Personnel

[ ]  Attachment 5a Technical Narrative (response need not be entered into attachment)

[ ]  Attachment 5b Relevant Experience – EQR-Related

[ ]  Attachment 5c Relevant Experience – Medical/Utilization Review

[ ]  Attachment 6 Staffing and Pricing

[ ]  Security Forms Security Certification, Security Specifications and Hosting Agreement (Bidder and any subcontractors identified in Attachment 5a)

[ ]  Signed RFP amendments if any have been posted.

Oklahoma Sales Tax Permit (type “X” at one below and provide permit number, if applicable):

[ ] YES – Permit #:

[ ] NO – Exempt pursuant to Oklahoma Laws or Rules

Registration with the Oklahoma Secretary of State (type “X” at one below and provide filing number, if applicable):

[ ] YES - Filing Number:

[ ] NO - Signed exemption statement attached.

Certificate of Liability Insurance Coverage – Bidder is required to provide prior to award a certificate of liability insurance showing proof of compliance with Section B.15 of the OHCA Terms and Conditions

Document:

[ ]  The Certificate of Liability Insurance number:

[ ]  If you are exempt from the Workers’ Compensation Act, select this box and attach a signed statement that provides specific details supporting the exemption you are claiming from the Workers’ Compensation Act (Note: Pursuant to Attorney General Opinion #07-8, the exemption from 85 O.S. 2011, § 311 applies only to employers who are natural persons, such as sole proprietors, and does not apply to employers who are entities created by law, including but not limited to corporations, partnerships and limited liability companies.)

**PROPOSAL RESPONSE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. Is the Proposal Response within the page limits set in RFP Attachment 5 – Technical Narrative?
 | [ ]  | Yes | [ ]  | No |
| 1. Did you use the templates provided in this RFP without any modifications, color, font changes, and illustrations or similar? (Does not apply to Attachment 5)
 | [ ]  | Yes | [ ]  | No |
| 1. Do you understand that your proposal may be disqualified if you fail to meet any of the above requirements?
 | [ ]  | Yes | [ ]  | No |

**BIDDER QUALIFICATIONS**

Answer yes if you or one of your subcontractors meets the described standard. Identify subcontractors used to meet a standard in the notes table below. Include any other explanatory information in the notes table.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. Do you meet all federal requirements to serve as an EQRO, as specified in 42 CFR 438.354?
 | [ ]  | Yes | [ ]  | No |
| 1. Do you have experience providing EQR services on behalf of at least one state?
 | [ ]  | Yes | [ ]  | No |
| 1. Are you certified as a QIO or QIO-like entity?
 | [ ]  | Yes | [ ]  | No |
| 1. If no to question 3, are you in the process of obtaining QIO or QIO-like certification? (If yes to question 3, leave blank.)
 | [ ]  | Yes | [ ]  | No |
| 1. Do you have experience providing medical and utilization review services on behalf of at least one state?
 | [ ]  | Yes | [ ]  | No |
| 1. Do you have a minimum of three years of experience providing EQR and utilization review services?
 | [ ]  | Yes | [ ]  | No |
| 1. Do you meet the additional Contractor requirements as specified in Section A.4 – Contractor requirements?
 | [ ]  | Yes | [ ]  | No |

**BIDDER QUALIFICATIONS NOTES**

|  |
| --- |
|  |

**CORPORATE STABILITY/RESOURCES**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. Does anything in the Bidder’s current financial and legal status, including credit rating, any pending judgment or litigation, or any real or potential financial reversal have the potential to significantly affect the Bidder’s ability to perform the work under this RFP throughout the contract term including renewals? If yes, please explain.

      | [ ]  | Yes | [ ]  | No |
| 1. Has the Bidder had any contract action taken against it in the past five years including any opportunity to correct a breach or performance issues, implementation of a corrective action plan, contract penalties levied, payment reductions for non-performance, allegations of breach, termination with or without cause or any other contract action? If yes, please explain.
 | [ ]  | Yes | [ ]  | No |
| 1. By submitting a response to this RFP, the Bidder states that the Bidder is financially capable of performing the duties of the Bidder and has sufficient capital to sustain ongoing services for at least two (2) months in the event of a temporary delay in the payment of contract expenditures. The Bidder understands payment is on a unit price or hourly basis only, depending on the service, and is made only after the goods or services have been received by the OHCA.
 | [ ]  | Yes | [ ]  | No |