

CLEET Records Request

Pursuant to 51 O.S. 24A.8(E), the Council on Law Enforcement Education and Training (CLEET) is required to keep confidential all records it maintains pursuant to 70 O.S. 3311 and deny the release of records relating to any employed or certified full-time officer, reserve officer, retired officer or other person.

I, _____, am requesting a copy of my official training record and hereby authorize the Council on Law Enforcement Education and Training to release this information.

I authorize CLEET to release my training record to my employing agency of record. (Fax to my employing agency of record at: _____)

I authorize CLEET to send my training record to my address of record. (Circle One: Fax or Mail to _____)

Printed Name

Signature

CLEET ID NUMBER

Date

Please indicate **by checking this box** whether you intend for this authorization to be kept in your file for future records requests. CLEET will keep this authorization on file and release records upon your request. **If you check this box, this authorization will be valid until you notify the Council in writing that you wish to revoke this authorization.**

Please return this completed form to CLEET. This form may be faxed to 405-239-5180, or e-mailed to cleet.request@cleet.state.ok.us. You may also mail this form to: CLEET, 2401 Egypt Rd., Ada, OK 74820-0669.

For CLEET Staff

Received By:

Date Received:

Date Entered:

Updated 11/18/10