

# STATE USE COMMITTEE MEETING MINUTES

## STATE OF OKLAHOMA

Oklahoma Pharmacy Board  
Board Room  
2920 N. Lincoln Blvd.  
Oklahoma City, OK 73105

October 5, 2016

### **Call to Order**

William Smith called to order the regular meeting of the State Use Committee at 1:00 p.m. The meeting agenda was posted Monday, September 26, 2016.

### **Roll call for Quorum**

Daron Hoggatt conducted a roll call.

Members Present: William Smith, David Oliver, Jim Kettler, Robin Arter

ABSENT: Travis Monroe; Regina Chace; Jerry Tate

Quorum declared with 4 members present.

Introductions: All attendees

## **I. Approval of Minutes**

### **Corrections:**

None

Motion to approve the minutes of the August 3, 2016 State Use Committee meeting made by Mr. Oliver and seconded by Mr. Kettler.

YEAS: Mr. Oliver, Mr. Kettler, Mr. Smith

NAYS: None

ABSTAIN: Ms. Arter

ABSENT: Mr. Monroe; Mr. Tate, Ms. Chace

Motion passed

## **II. Financial Information**

As of July 1, 2016 the account holds \$489,497.20.

Mr. Oliver asked Mr. Hoggatt, "Is it still your understanding there will be no intent to take State Use money this year." Mr. Hoggatt stated that he has not heard one way or the other.

### **III. Fair Market**

#### **Wet Mop – People First**

The current price if applicable. Well under the State Use fair market values.

Minimum order is 1.

Motion to approve made by Mr. Kettler, seconded by Ms. Arter.

YEAS: Mr. Smith, Mr. Kettler, Ms. Arter, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: Ms. Tate, Mr. Monroe, Ms. Chace

Motion passed

#### **Liquid Laundry Detergent 55 Gallon Drum- Kiamichi**

The price is \$440.00 which is \$532.87 under fair market.

KOI price match.

Motion to approve made by Mr. Oliver, seconded by Ms. Arter.

YEAS: Mr. Kettler, Ms. Arter, Mr. Oliver

NAYS: None

ABSTAIN: Mr. Smith

ABSENT: Mr. Tate, Mr. Monroe, Ms. Chace

Motion passed

#### **2 ink pens 1 hi-lighter- Sunshine Industries**

They are below the fair market price. They are requesting the top price on each item.

Motion to approve made by Mr. Oliver, seconded by Mr. Kettler.

YEAS: Mr. Smith, Mr. Kettler, Ms. Arter, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: Mr. Tate, Mr. Monroe, Ms. Chace

Motion passed

#### **Promotional Products- Dale Rogers**

Discussion on fair markets for promotional products. Fair Markets were done on the top 20 items, but not voted on at this time. Committee recommends fair markets on top 20 or more items that will be listed as Preferred Suitable to Procure. New and Additional items can be added by doing a Fair Market and being voted on at the December State Use Committee Meeting.

### **IV. Vendor Compliance**

As of November 28, 2016 all State Use Vendors are in compliance.

### **V. Awards Ceremony**

Beverly Young is in charge of reservations and fund collections. She has set up a special fund for the Awards Ceremony funds. Any extra funds will be held in this account to roll over for next year's Awards Ceremony & Banquet. DCHS Jazz band will perform and their only payment will their dinner. Dale Rogers has donated the awards for the ceremony.

**VI. Liaison Update**

Ms. Means has attended OML Trade Show. Good response from agencies at trade show waiting approval to attend ACO Trade Show. CPO Training and Trade show 17 confirmed vendors for show. CPO & P Card holders will be attending the training and trade show along with higher education and county agencies.

**VII. New OCP Executive Director Introduction (Judith Goodwin)**

Judy Goodwin introduced the new Executive Director for OCP, Samantha Galloway.

**VIII. New Business**

No new business.

**IX. Public Comments**

No public comments.

**X. Adjourn**

Motion to adjourn made by Mr. Oliver and seconded by Mr. Kettler.

YEAS: Mr. Smith, Mr. Kettler, Ms. Arter, Mr. Oliver

NAYS: None

ABSTAIN: None

ABSENT: Mr. Tate, Mr. Monroe, Ms. Chace

Motion passed

Meeting Adjourned at 1:35 pm.