

**OKLAHOMA CAPITOL IMPROVEMENT AUTHORITY
SPECIAL MEETING MINUTES
Tuesday, October 3, 2023 1:00 P.M.
GOVERNOR'S LARGE CONFERENCE ROOM, OKLAHOMA STATE CAPITOL**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: J. Kevin Stitt, Governor
Matt Pinnell, Lt. Governor
Todd Russ, State Treasurer
Tim Gatz, Executive Director, Oklahoma Department of Transportation
Shelley Zumwalt, Executive Director, Tourism and Recreation
Dr. Deborah Shropshire, Executive Director, Human Services

MEMBERS ABSENT: Charles Prater, Secretary-Member, Oklahoma Tax Commission
John Suter, Executive Director, OMES

STAFF: Jamie Manoles, OCIA Director
Alexandra Edwards, Deputy Treasurer for Debt Management
Luis Estrada, Bond Analyst
Maria Maule, Office of the Attorney General

1. Call to order, certification of Open Meeting Act compliance, and establishment of a quorum by roll call. [Chair, Governor Stitt]

Governor Stitt called this special meeting to order at 1:00 p.m. The Governor was advised that notice of the meeting had been given and an agenda was posted in accordance with the Open Meeting Act.

2. Review, discussion, and possible action to approve the minutes of the August 10, 2023, meeting. [Chair, Governor Stitt]

Executive Director Dr. Shropshire moved to approve the minutes of the meeting held August 10, 2023. Executive Director Zumwalt seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Lt. Governor Pinnell-aye; Treasurer Russ, aye; Secretary Gatz, abstain; Executive Director Zumwalt, aye; and Executive Director Dr. Shropshire, aye.

- 3. Discussion and possible action to authorize OCIA staff, along with the Deputy Treasurer for Debt Management, to prepare and distribute Requests for Proposals (RFPs) for services including, but not limited to financial advisor, bond counsel, and escrow verification agent; and to authorize staff to select the best value for said services for the purpose of a partial defeasance of the Series 2018D State Facilities Revenue Bonds, as related to the Oklahoma City Community Corrections Center. [Jamie Manoles]**

Treasurer Russ moved to authorize OCIA staff to prepare and distribute Requests for Proposals for financial service providers for the purpose of defeasing a portion of the Series 2018D Bonds relating to the Oklahoma City Community Corrections Center, and to authorize OCIA staff to select said service providers based on best value to the authority. Lt. Governor Pinnell seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Lt. Governor Pinnell-aye; Treasurer Russ, aye; Secretary Gatz, aye; Executive Director Zumwalt, aye; and Executive Director Dr. Shropshire, aye.

- 4. Status update on the execution of the Memoranda of Understanding between OCIA and state agencies for authorized Legacy Capital Financing Act (LFCA) projects, in accordance with 73 O.S., §§ 187A through 187B. [Jamie Manoles]**

Director Manoles reported OMES and OHS have executed their MOU and can begin submissions. DPS and CLEET have also signed their project MOU and can begin distribution requests beginning October 30.

No vote required.

- 5. Adjournment.**

There being no further business, Lt. Governor Pinnell made the motion to adjourn. Executive Director Dr. Shropshire seconded the motion. Seeing no opposition, the meeting adjourned at 1:10 p.m.

Governor Stitt, aye; Lt. Governor Pinnell-aye; Treasurer Russ, aye; Secretary Gatz, aye; Executive Director Zumwalt, aye; and Executive Director Dr. Shropshire, aye.