



STATE OF OKLAHOMA
OKLAHOMA DEPARTMENT OF LIBRARIES

Agenda

ODL Board Meeting

December 13, 2019 | 10:00 a.m.
South Conference Room
200 N.E. 18 Street
Oklahoma City, Oklahoma 73105

The Board may discuss, table, vote to approve or disapprove, change the sequence of any agenda item, or decide not to discuss any item on the agenda.

1. Call to Order
2. Roll Call
3. Public Comment on action items on the agenda
4. Action on minutes of ODL Board Regularly Scheduled Meeting of August 23, 2019 [Tab A]
5. Acceptance of FY2020 Budget to Actuals Report through November 30, 2019 [Tab B]
6. Director's Report [Tab C]
 - a. Agency Activity Report from August 16 through November 30, 2019
 - b. Year-to-date Statistical Report
 - c. Employee Service Awards
 - i. Connie Armstrong – 25 years (as of 11/22)
 - ii. Cynthia Black – 15 years (as of 9/7)
 - iii. David Hankey – 15 years (as of 9/13)
 - iv. Judy Tirey – 15 years (as of 12/20)
 - v. Samuel Johnson – 5 years (as of 12/1)
7. State Aid Grants to Public Libraries for Fiscal Year 2019 [Tab D]
 - a. Overview of process determining State Aid eligibility
 - b. Consideration of appeal from the Town of Laverne public library which was determined not to qualify for state aid for fiscal year 2019 based on OAC 405:25-1-3(3)(D)(i) [Maintenance of Effort]

Possible executive session during the individual proceeding pursuant to 25 O.S. § 307(B)(8) for the purpose of engaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- c. Consideration of appeal from the City of Crescent public library which was

determined not to qualify for state aid for fiscal year 2019 based on OAC 405:25-1-3(2)(F)(i) [Bibliographic Access]

Possible executive session during the individual proceeding pursuant to 25 O.S. § 307(B)(8) for the purpose of engaging in deliberations or rendering a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

- d. Consideration and possible vote on formula for state aid for public libraries
 - e. Consideration and possible vote to limit SFY2019 initial State Aid Grant payments to 90 percent of estimated total award with the balance to be paid based on available funds before the end of SFY2020
8. Re-consideration of and possible action on ODL Budget Request for FY2021 [Tab E]
 9. Consideration of appointments to the Public Library Advisory Board [Tab F]
 - a. Appointment of Misty Crider, Executive Assistant, Western Plains Library System, to serve a term expiring December 31, 2021
 - b. Appointment of Leslie Durham, Director, Elgin Community Library, to serve a term expiring December 31, 2021
 - c. Appointment of Gail Oehler, Executive Director, Southern Oklahoma Library System, to serve a term expiring December 31, 2022
 - d. Appointment of Brad Thomas, Manager of Schusterman-Benson Library, Tulsa City-County Library System, to serve a term expiring December 31, 2022
 10. Discussion of timeline for Permanent Rulemaking Process [Tab G]
 11. Action on proposed changes to Administrative Rules - Title 405. Oklahoma Department of Libraries [Tab H]
 - a. Amend the capitalization limit for equipment in **405:10-5-2 Annual audit and inventory** by increasing it from \$100 to \$1,000
 - b. Revoke **Chapter 30. Distribution of Mailing Labels**
 - c. Amend **405:35-1-2 Fee schedule** to eliminate certain fees
 12. Consider approval of proposed 2020 Board meeting schedule [Tab I]
 13. Proposed executive session pursuant to 25 O.S. 307(B)(1) to discuss the appointment and confirmation of the Deputy Director
 14. Vote to return to open session; possible Board action on matters discussed in executive session
 15. Adjournment

ODL Board members are asked to notify Cindy Mooney at (405) 522-3172 or cindy.mooney@libraries.ok.gov if you will be unable to attend this meeting.

Next ODL Board Meeting: Friday, March 13, 2020 [PROPOSED], ODL South Conference Room