

**MEMORANDUM OF UNDERSTANDING  
BETWEEN OKLAHOMA DEPARTMENT OF LIBRARIES  
AND OKLAHOMA LITERACY COALITION, INC.**

The Oklahoma Department of Libraries (ODL), a state agency that serves as the official state library and state archives, is the administrator of the Grants to States Program which was awarded funding via the American Rescue Plan Act of 2021. ODL assists with public library and literacy development and coordinates library and information technology projects statewide. The Oklahoma Literacy Coalition, Inc. (OLC) is a 501(c)(3) non-profit organization that supports library and community-based literacy programs, provides professional development opportunities, and builds networks among members and partnering organizations. ODL and OLC are the signatory parties to this Memorandum of Understanding. It is the mutual understanding of these parties that:

**1. Purpose**

The purpose of this agreement is to provide cooperation and support between the organizations for professional development activities at the OLC annual conference to be held October 24-25, 2022 in Moore, Oklahoma. Topics on instruction and program management will be available to tutors, instructors, and program staff to reestablish and improve services impacted by the pandemic. Funds will be used to provide conference and travel expenses for attendees requesting assistance.

**2. Scope of Work:**

ODL will provide:

- Funding up to \$3,750 to support scholarships for conference registration, travel expenses, and hotel at a cost of up to \$250 per person for a minimum of fifteen (15) attendees.

OLC will provide:

- Marketing and registration for the annual conference, as well as information about the scholarship opportunity provided by the Oklahoma Department of Libraries, through funding provided by the American Rescue Plan Act of 2021 (Public Law 117-2) and the IMLS authorization statute (20 U.S.C. § 9101 et seq.) by the Institute of Museum and Library Services (IMLS).
- A list of the scholarship applicants, including their organizational affiliation, city, and contact information, requesting a scholarship to the Oklahoma Department of Libraries, for review by a staff member of the Oklahoma Department of Libraries.
- Annual conference programming, which will include two days of professional development, and will be completed prior to October 26, 2022.
- Notification to scholarship recipients, which will include an acknowledgement that the scholarship was provided by the Oklahoma Department of Libraries through funding provided by the American Rescue Plan Act of 2021 (Public Law 117-2) and the IMLS authorization statute (20 U.S.C. § 9101 et seq.) by the Institute of Museum and Library Services (IMLS) as administered by the Oklahoma Department of Libraries.
- Aggregated feedback from the recipients that respond to the five IMLS statements: I learned something new; I feel confident about what I learned; I intend to apply what I learned; Applying what I learned will help improve literacy services. Responses will include the options: Strongly Agree, Agree, Neither Agree or Disagree, Disagree, or Strongly Disagree. The report will be sent to the ODL contact by November 14, 2022.

**3. Contacts:**

Leslie Gelders  
Oklahoma Department of Libraries  
200 NE 18 St  
Oklahoma City, OK 73107  
Leslie.gelders@libraries.ok.gov

Laura Taylor, Executive Director  
Oklahoma Literacy Coalition, Inc.  
5830 NW Expressway, #196  
Oklahoma City, OK 73132  
laura@okcliteracy.org

**4. Term of Memorandum of Understanding**

This agreement shall enter into effect on the latest date of its signature.

**For Oklahoma Department of Libraries**

**For Oklahoma Literacy Coalition, Inc.**

**Natalie Currie**

Natalie Currie, Interim Director  
Oklahoma Department of Libraries

**7/28/2022**

Date Signed

**Laura Taylor**

Laura Taylor, Executive Director  
Oklahoma Literacy Coalition, Inc.

**7/27/2022**

Date Signed

**Signature:**   
Laura Taylor (Jul 27, 2022 16:01 CDT)

**Email:** laura@okliteracy.org

**Signature:** *Natalie Currie*

**Email:** natalie.currie@libraries.ok.gov










# MOU

Final Audit Report

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