



Oklahoma State Department of Health
Creating a State of Health

Saint Francis Hospital Muskogee
300 Rockefeller Drive
Muskogee, OK 74401
May 24th, 2018 – 1:00 pm

MINUTES

I. Call to Order

The meeting was called to order by Chairperson Stacey Jarrard at 1:00 pm.

II. Welcome and Introductions

III. Roll Call

Roll call was taken with quorum of Board Member met. See attendance sheet for complete attendance.

IV. Approval of Minutes – February 15th, 2018

A motion to approve the minutes as written was made by Dr. James Campbell and seconded by Mark Forrest. There was no discussion and the motion passed 14-0.

V. Reports/Updates

A. Emergency Systems Quarterly Activity Report

Lori Strider provided the quarterly Emergency Systems. She informed the committee that Dr. Cathey has left the department, but is still helping with the new 2018 protocols. The 2018 protocols have been sent out, if anyone has any questions please contact Bill Henrion. The latest timeline for the trauma fund was in the packet, please contact Marvia Williamson with any questions. OKEMSIS's custom codes have been updated on OSDH's website. Report writer has had a recent patch restored for key functionality. Please contact Martin Lansdale for any question regarding OKEMSIS. Lori Strider gave a brief synopsis on the activities of the other regions in the State. The last OTERAC was March 07th, 2018, the Good Samaritan rule working group is continuing, but may need to be a rule change and possibly worked through the STD division. Dr. Patrick Cody and Kelly McCauley are working on the triage tag/mass casualty working group. At the last Region 2/4/7 Quality Improvement Committee the region reviewed the indicators for the entire State. Kathy O'Dell gave a presentation over "National Emergency Department Overcrowding Score" (NEDOCS). The next OTERAC meeting is at the Oklahoma State Health Department; June 6th, 2018 at 1:00 pm. Lori gave brief synopses of the other Regions activities. Lori reviewed the Oklahoma trauma terminology; the difference between "code 1 and code 3", the level of hospitals, and the priority definitions.

B. Regional Committee Activity Reports

1. Regional Planning Committee

Laurel Havens provided an update he committee on the transfer agreements, the Stroke language, and the bylaw language revision. A STEMI work group was created.

2. Quality Improvement (QI) Committee

Dan Whipple provided the committee with an update from the last meeting. A presentation was done with the 16 indicators the committee voted on. The data is being looked at again. The benchmark that has been presented is not adequate enough, a medium and mode will be looked at to establish a timeline.

C. PELA sites for air services

Board of Health

Timothy E Starkey, MBA (*President*)
Edward A Legako, MD (*Vice-President*)
Becky Payton (*Secretary-Treasurer*)

Jenny Alexopoulos, DO
Terry R Gerard II, DO
Charles W Grim, DDS, MHSA

R Murali Krishna, MD
Ronald D Osterhout
Charles Skillings

The air service
discussed the PELA

www.health.ok.gov
*An equal opportunity
employer and provider*



site is larger than originally expected. They are still gathering the data to present to the committee.

VI. Business

- A. Vote to approve St. John Sapulpa moving to from Region 4 to Region 7 RTAB
A motion to approve St. John Sapulpa move to Region 7 was made by Laurel Havens and seconded by Dr. James Campbell. There was no discussion and the motion passed 14-0.
- B. Vote to approve Stroke Plan with new time change
A motion to approve new times was made by Laurel Havens and seconded by Mark Forrest. There was no discussion and the motion passed 14-0.
- C. Vote to approve bylaw language regarding Quality Improvement Committee membership
Current language:
- d. Vacancies
 - i. Notice of a vacancy shall be distributed to Board members at least ten (10) days prior to a scheduled meeting by written or verbal communication.
 - ii. Volunteers or recommendations to fill the vacancy in membership on this committee shall be accepted and voted on at the next scheduled meeting of the Board
 - e. Volunteers or recommendations for membership on this committee shall be accepted at the annual meeting, and membership appointments decided by a vote of the board members at the following meeting.
 - f. Each region shall adopt confidentiality policies for this committee.
 - g. Minimum Quality Improvement activities shall be defined by the State Medical Audit Committee.

Proposed language:

- d. Vacancies and recommendations for committee membership
 - i. Notice of either a vacancy or request for committee membership shall be distributed to Board members at least ten (10) days prior to a scheduled meeting by written or verbal communication.
 - ii. Volunteers or recommendations to fill the vacancy in membership or new requests for membership on this committee shall be accepted and voted on at the next scheduled meeting of the Board.
- e. Each region shall adopt confidentiality policies for this committee.
- f. ~~Minimum Quality Improvement activities shall be defined by the State Medical Audit Committee~~

A motion to approve of bylaw language was made by Dr. James Campbell and seconded by Laurel Havens. There was no discussion and the motion passed 14-0.

VII. Presentation - "Trauma in the Rural Setting" – Stacey Jarrard

Stacey Jarrard provided members with information regarding the Oklahoma trauma System noting potential system issues and problems faced by rural agencies and facilities. To assist agencies and facilities in identifying and addressing issues relating to the care of the trauma patient, information regarding Process Improvement and Patient Safety (PIPS) Plans was presented.

VIII. Public Comment

2019 Board rotation will be reviewed at the third meeting. Lori Strider will send out the rotation prior to the meeting.

IX. Next Meeting

- A. Oklahoma Trauma and Emergency Response Advisory Council
Oklahoma State Department of Health
1000 Northeast 10th Street, Room 314

Oklahoma City, OK 73117
June 6th, 2018 – 1:00 pm

- B. Quality Improvement Committee

Saint Francis Hospital
6161 South Yale Avenue
Tulsa, Oklahoma 74136
June 14th, 2018 – 10:30 am

C. Regional Planning Committee
Saint Francis Hospital Muskogee
300 Rockefeller Drive
Muskogee, Oklahoma 74401
August 16th, 2018 – 10:00 am

D. Regional Trauma Advisory Board
Saint Francis Hospital Muskogee
300 Rockefeller Drive
Muskogee, Oklahoma 74401
August 16th, 2018 – 1:00 pm

IX. Adjournment

A motion to adjourn was made by Laurel Havens and seconded by Matt Young. The meeting adjourned at

Approved



Stacey Jarrard, Chairperson Region 4 Trauma Advisory Board
August 16th, 2018

Region 4 RTAB Members Attendance - 2018

| | Representative | 1Q | 2Q | 3Q | 4Q |
|---|--------------------|----|----|----|----|
| Air-Evac Lifeteam - Henryetta | Sherri McKeown | X | X | X | |
| | Rashelle Phelps | | | | |
| Air-Evac Lifeteam 83 - Muskogee | Mark Forrest | X | X | X | |
| | Anna Taylor | | | | |
| Bristow Medical Center | Francine Eastin | X | X | X | |
| | Sophia Abdo | | | | |
| Checotah EMS | Jerry Lewis | X | A | X | |
| | Katie King | | | | |
| Cherokee Nation EMS | Travis D. Cates | X | A | X | |
| | Mike Rogers | | | | |
| Cherokee Nation W.W. Hasting Hospital | Tracey Allen | A | X | A | |
| | Becky Boyle | | | | |
| Cornerstone Hospital of Oklahoma | John Gaden | A | A | A | |
| | | | | | |
| Coweta Fire Department EMS | Hal Bumgarner | X | X | X | |
| | Greg Edwards | | | | |
| Drumright Regional Hospital | Nikki Siler | A | A | A | |
| | Kairie Swift | | | | |
| First Flight Tahlequah | Korey Langston | X | X | X | |
| | Keith Felts | | | | |
| Haskell County Community Hospital | Jaclyn Nixon | X | X | X | |
| | Stuart Turner | | | | |
| Hillcrest Hospital Henryetta | Mary Fisher | X | X | X | |
| | Andrea Dawson | | | | |
| James Campbell, DO | James Campbell, DO | X | X | X | |
| Mannford Ambulance Service | Martha Sikes | A | A | A | |
| | Sally Blair | | | | |
| Memorial Hospital of Stilwell | Alan Adams | X | X | X | |
| Muskogee (Creek) Nation Medical Center – | Michelle Eartly | A | A | A | |
| | Tsianina Dunzy | | | | |
| Muskogee (Creek) Nation Rehabilitation | Chuck Myers | A | A | A | |
| Muskogee County EMS | Laurel Havens | X | X | X | |
| | Sterling Nichols | | | | |
| Northeastern Health - Sequoyah | Ozalena Martinez | X | X | X | |
| | Julie Ward | | | | |
| Northeastern Health System | | X | X | X | |
| | | | | | |
| Northeastern Health System EMS | Mike Cates | X | X | X | |
| | Matt Young | | | | |
| Okmulgee County EMS | Jeremy Shatswell | X | X | X | |
| | Irma Walker | | | | |
| Pafford EMS of OK - Sequoyah County | Shane Spaulding | X | X | X | |
| | Bill Trammell | | | | |
| Pafford EMS of OK – Stilwell | Michael Little | X | X | X | |
| | Shane Spaulding | | | | |
| Saint Francis Hospital Muskogee | Stacey Jarrard | X | X | X | |
| | Laveda Albright | | | | |
| Southeast EMS of Oklahoma-Stigler | Clayton Newbolt | A | A | A | |
| | Claude Gilbert | | | | |

