



Amendment of Solicitation

Date of Issuance: 06/05/19

Solicitation No. 3400001639

Requisition No. _____

Amendment No. 003

Hour and date specified for receipt of offers is changed: No Yes, to: _____ CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent.

Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery:

OKLAHOMA STATE DEPARTMENT OF HEALTH
ATTN: Ruby Sherwan
1000 NE 10Th ST.
OKLAHOMA CITY, OK 73130,

RUBY SHERWAN
Contracting Officer

405-271-4043
Phone Number

or

Personal or Common Carrier Delivery:

OKLAHOMA STATE DEPARTMENT OF HEALTH
ATTN: Ruby Sherwan
1000 NE 10Th ST.
OKLAHOMA CITY, OK 73130

RUBYS@HEALTH.OK.GOV
E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

Be sure to sign and return all amendments with proposal.
REMEMBER THE BIDS MUST BE LOGGED IN AT OSDH SHIPPING/RECEIVING NO LATER THAN 3:00PM ON July 8, 2019, TO BE CONSIDERED FOR AWARD.

OERSSIRF RFP Pre-Proposal Conference Questions

1.Q .For self-scoring it says if 5 reviewers gave points for assessment, then there is no deduction. How do I know? Did five give me points for assessments?

1.A. A list of all previous awards showing "at risk" status will be posted on this website:
https://www.ok.gov/health/Protective_Health/Emergency_Systems/EMS_Division/index.html

2.Q. How do I know if I met benchmarks for last fiscal year? So When I submit this year and self-score.

2.A. The last benchmark evaluations that have been completed by the Department are for FY 2018. FY 2019 benchmarks will begin after July 1 and will be completed by December 31, 2019. The points for this portion of the application are detailed in O.A.C. 310:642 -5-1 (2) (H) and (I) OERSSIRF funding priority point system

3.Q. Is there a fillable and editable version of this grant? I was hoping you'd send out an editable and fillable version of the grant.

3.A. This was posted as a 2nd amendment on June 12, 2019. Takes the place of Attachment A in the packet. The link is:
<https://www.ok.gov/health2/documents/RFP%203400001639%20Amendment%202.pdf>.

4Q. Regarding Trauma Centers, does this refer to Oklahoma Trauma Centers?

- 4.A. Yes, this only applies to the Level I and Level II trauma centers in the state of Oklahoma.
- 5.Q. Goals for the Project seem to be EMS in Low Population zones, can a non-state entity apply for funds for a state project? Specifically OSU FST vs OSFA.
- 5.A.. The question pertains to what type of entity is qualified to apply for funds. By definition, a qualified entity: means any person or organization licensed, certified or approved by the Department as part of the EMS system, such as EMS personnel, certified emergency medical response agencies, licensed ambulance services, approved training institutions, approved emergency medical dispatch agencies, approved medical directors or any combination thereof, or their associations or sponsoring organizations, such as EMS districts, cities or counties that operate certified emergency response agencies or licensed ambulance services, or education systems operating EMS training institutions.
- 6.Q. EMS District Board - The contact person who to use on the board to serve as the contact person? Is there a better board officer to use rather than others?
- 6.A. The contact person needs to be the person that will be available to Department staff to address questions or issues with the RFP or contract. Additionally, the contact person is the individual that submits invoices to the Department for reimbursement.
- 7.Q. Budget and request - something happens and the vendors needs change and a purchase is not made, how does this affect benchmarks?
- 7.A. Yes. The scores for the proposal are made based on the content of the proposal which includes the budget and purchases. Each of the items in the budget becomes a deliverable, and benchmark evaluations are made based on the deliverables in the proposal and contract. Failing to make a purchase does impact benchmarks. Contract modifications can be made during the contract period, but the modifications must be minor changes because major changes can affect the integrity of the scoring process.
- 8.Q. Who can provide the attestation for the economic and project feasibility? Can a County Commissioner or someone in the County Treasurer office?
- 8.A. The source of the attestation will vary between applicants. It may be appropriate for a County Commissioner or County Treasurer to provide the attestation. The specific section of the application that most applies to this question is: The applicant shall not be considered an expert or financial consultant for the purpose of attesting to the project need. Real and potential conflicts of interest will need to be declared in the attestation with steps Application will be reviewed prior to scoring to ensure guidance was followed. If the applicant is part of the County Government system, then the potential for a conflict of interest is present, as the County Commissioners may see an indirect benefit to providing the attestation. If the applicant is not within the County Government system, then a conflict may not exist.
- 9.Q. With OERSSIF open, I was wondering if the State still did Medical Director Training, as Dr. Hucks is planning on retiring soon, we would like to get our replacement Dr. Burden-Greer some training. I have seen where in the past agencies have utilized OSSERIF grant to pay for this training and was wondering if this was still an option if the training was available.
- 9.A. Currently, our office is not hosting or providing medical director training. There are other venues for Medical Director Training within the state and nationally.
- 10.Q. We keep getting these emails and I am not what we can use this revolving fund for? I tried to look it up with the links provided and I don't see any place that really explains what the fund is about. If you could send me a link that would give me more information that would be great.
- 10.A. Email Response: I am attaching links to our webpage that has a description of the Oklahoma Emergency Response System Stabilization and Improvement Revolving Fund, or OERSSIRF: https://www.ok.gov/health/Protective_Health/Emergency_Systems/EMS_Division/OERSSIRF_-_Oklahoma_Emergency_Response_Systems_Stabilization_and_Improvement_Revolving_Fund/index.html If you have further questions, please feel free to ask.
- 11.Q. If you have one full county with all of its municipalities and 3 zip codes from another county on a proposal, would that be considered as a multi county proposal?
- 11.A. Multi-County is not specifically defined. However, county wide is equal to 100 points based on the regulation. Three Cities or towns is equal to 50 points, based on regulation. If the zip codes in another county include three cities or towns, then multi-county would apply because the point total is the same (150). If the three zip codes in another county include two cities or towns, then the points would be 125. (See O.A.C. 310:642 -5-1 (2) (B) OERSSIRF funding priority point system)
- 12.Q. Is new dispatch software considered "Capital and Equipment Needs" for the statutory purposes?

- 12.A. One of the qualified entities that can apply for OERSSIRF Funds is approved emergency medical dispatch agencies. Therefore, dispatch software would be seen as an appropriate purchase. The only statutory purpose that meets this type of purchase is Capital and Equipment Needs.
- 13.Q. If a project is specifically for training the agency's Medical Director to oversee an Emergency Medical Dispatch System, would that be considered "Training for Emergency Medical Director" for statutory purposes? .
- 13.A. The statute does not define what must be included or what the minimum training standard is for Emergency Medical Directors training. Therefore, training for the oversight of an EMD program would be considered Training for Emergency Medical Director.
- 14.Q. We are an EMS agency we have our main station and a substation. Each station is required to have a license displayed with the address of that station. Would this be considered 2 licenses so that we can submit 2 grants one under each station?
- 14.A. The statute and regulations define a "Qualified Entity" as *any person or organization licensed, certified or approved by the Department as part of the EMS system, such as EMS personnel, certified emergency medical response agencies, licensed ambulance services, approved training institutions, approved emergency medical dispatch agencies, approved medical directors or any combination thereof, or their associations or sponsoring organizations, such as EMS districts, cities or counties that operate certified emergency response agencies or licensed ambulance services, or education systems operating EMS training institutions.* "Substations or stations" are not a qualified entity. The Licensed ambulance service, however, does not have a limit of how many proposals that can be submitted. However, no Qualified entity shall receive more than \$500,000.00 in a 12 month period.
- 15.Q. If I understand this correctly, being finished with the original Solicitation, we are required to print and submit 10 blank copies of the entire solicitation?
- 15.A. This RFP has resulted in the release of two amendments. The amendments must be included in the submission of a response to the RFP. The only documents that have to be submitted to meet this requirement is: From the original RFP, the first 21 pages (This defines the terms of the contract), from Amendment 1, Page 1 (showing the end date of the RFP is July 8th, 2019), and the second Amendment Page 1 (showing the fillable form). Then include Attachment A from either the initial posting or from the second amendment and other supporting documents to complete the submission. The original RFP, amendments, attachment A, and supporting documents make up the response. **Remember** , an original with nine copies that are tabbed are required for your submission.
- 16.Q. Do I handwrite on the first and type on the second? Or do I send the first one with all the statutory language in blank with all of the responses in amendment 2? Just trying to make sure I have all my ducks in a row.
- 16.A. See response to number 15. A handwritten response **and** a pdf fillable response to Attachment A are not required. Only one Attachment A is required. **Remember an original with nine copies that are tabbed are required for your submission.**
- 17.Q. Can the Letter of support or other documentations needed to establish multiple jurisdictions be written by our Director?
- 17.A. A letter of support can have multiple signatures.
- 18.Q. Can we use our Accounting firm that does our Estimate of Needs as our financial expert?
- 18.A. See response to number 8. Specifically, the applicant cannot be considered as an expert or financial consultant for the purposes of providing attestations. Real and potential conflicts of interest will need to be declared within the attestation.
- 19.Q. Our ambulance service is a 522 district governed by a board of directors. Can you give some examples of who can be used to write a letter to verify their inclusion in and support of the project? Can we use County Commissioners for each County? Do we have to have someone for every school district? Can it be a supporting citizen?
- 19.A. If the 522 District is submitting a response as either the Sponsoring Agency for a District or as the Licensed Ambulance Service, then the area of the 522 District is included in the project area. If the project area includes a geographic area outside of the 522 District, then letters of inclusion can come from the Town or City representatives (Mayor or Manager) or from the County Commissioners. A supporting citizen may not fulfill the requirement for inclusion in the project area, but may be used to show support or the need for the project.
- 20.Q. We have main station that has a license with the name of that town on it and a substation with a license with the name of that town on it. Does this qualify us for 2 licenses so that we can submit a grant under each one?
- 20.A. See response to Question 14.
- 21.Q. It states in the Pre-Proposal Power Point that the zip codes are located on the website. Please provide a link.

21.A. The zip code documents will be located on this page:
https://www.ok.gov/health/Protective_Health/Emergency_Systems/EMS_Division/index.html

22.Q. Please provide the statutory citation for the six purposes mentioned in the Pre-Proposal PowerPoint.

22.A. Title 63 Chapter 1 Article 25 Section 1-2512.1 Oklahoma Emergency Response Systems Stabilization and Improvement Revolving Fund.

23.Q.Are applicants required to be registered in SAM.gov?

23. A. No. However, we do check SAM.gov to see if they are. Also vendors that are selected for an award must be registered with the State of Oklahoma as a vendor and the registration must be current (the registration is good for one year). <https://omes.ok.gov/services/purchasing/vendor-registration> before they can be awarded.

b. All other terms and conditions remain unchanged.

 Supplier Company Name (**PRINT**) Date

 Authorized Representative Name (**PRINT**) Title Authorized Representative Signature