



Oklahoma State Department of Health  
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Tulsa Region (7) Regional Trauma Advisory Board

Hillcrest Hospital South  
8801 South 101st East Avenue  
Tulsa, OK 74133  
October 15<sup>th</sup>, 2019 – 1:00 pm

Minutes

Notice of the meeting was filed with the Secretary of State's Office on December 14<sup>th</sup>, 2018 – 10:47 am. The agenda was posted on the Oklahoma State Department of Health (OSDH) Emergency Systems website on October 11<sup>th</sup>, 2019 – 8:11 am and on the OSDH public notice board on October 14<sup>th</sup>, 2019 – 11:00 am, and not less than 24 hours prior to the meeting. An agenda was posted outside the meeting room door at Hillcrest Hospital South Medical/Education room 145 on October 15<sup>th</sup>, 2019 - 11:00 am.

- I. **Call to Order** - The fourth quarter meeting of the Tulsa Region (7) Regional Trauma Advisory Board (RTAB) was called to order at 2:45 pm.
- II. **Introductions and Announcements** - There were no introductions.
- III. **Roll Call** - All members were present except for Air EMS, Bailey Medical Center Owasso, and Oklahoma Surgical Hospital. Hillcrest Medical Center arrived at approximately 1:10 pm, OSU Medical Center arrived at 1:16 pm, and Skiatook Fire and EMS arrived at 1:20 pm. See the attached attendance list.
- IV. **Approval of Minutes** – A motion to approve the July 16<sup>th</sup> minutes was made by Kathy O’Dell and was seconded by Theresa Compos. There was no discussion and the motion passed 11 to 0.
  - A. **July 16<sup>th</sup>, 2019**
- V. **Reports/Updates**
  - A. **Emergency Systems quarterly activity report**  
Dean Henke introduced James Rose as the new Statistical Research Specialist and Rashonda Hagar as a new Administrative Assistant for Emergency Systems. The Oklahoma Emergency Response Systems Stabilization and Improvement Revolving Fund (OERSSIRF) period has closed with grants awarded, 2.1 million dollars was awarded to 20 participants. Oklahoma EMS Information System (OKEMSIS) will be upgrading from v3.34 to v3.4. Effective January 1<sup>st</sup>, 2020, you will no longer be able to use Internet Explorer. If you have any questions contact Martin Lansdale. There will be Trauma Registry training in Lawton on November 7<sup>th</sup>, 2019. Contact Xana Howard for information. Trauma Fund deadlines for Hospitals is December 2<sup>nd</sup>, 2019. For EMS and Physicians it is December 16<sup>th</sup>, 2019. Contact Marva Williamson for information. The Stroke Registry is not live. A working group is currently revising the data elements. Contact Xana Howard for information.
  - B. **Oklahoma Trauma and Emergency Response Advisory Council report from previous meeting: OTERAC met October 2<sup>nd</sup>, 2019 and approved regulatory language amendments for EMS and Stretcher Aid Vans. The Good Samaritan Act was implemented and a memorandum of understanding was signed between the Oklahoma State Stroke System Advisory Council and OTERAC to work together to improve the Stroke System in the State.**
  - C. **Quality Improvement Committee quarterly activity report – Brandee Keele: Ms. Keele reported that the QIC is asking for new membership across the state and that there have been 13 new members recently added. Also there has been an updated Quality Improvement Referral Form for your use. It can be used to report “good jobs” along with a checkbox to remain anonymous. Ms. Keele shared the turnout has been good for the State Leadership Conference in December. If you have any questions contact Brandee.**

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- D. Regional Planning Committee (RPC) quarterly activity report: The RPC did not make quorum.
- E. EMS for Children quarterly activity report: No report was given.
- F. Regional Medical Response System quarterly activity report: Jeremy McLemore reported that there will be a workgroup to discuss pediatric regional surge plans on October 25<sup>th</sup>, 2019 and on November 12<sup>th</sup> there will be impact training for EMS and Acute Care Hospitals. Contact Jeremy for further information.

VI. Business

- A. **Discussion of presentation “Diagnosing & Managing Pediatric Mild Traumatic Brain Injury” and identification of a possible need to include in regional planning and possible vote to send to the Regional Planning Committee**  
 No action was taken
- B. **EMResource National Emergency Department Overcrowding Score (NEDOCS) Workgroup update – Grace Pelley**  
 A NEDOCS workgroup met at 11:00 am, just prior to the RTAB meeting. The workgroup is discussing the implementation of moving NEDOCS into the Regions. They are following the NEDOCS Utilization Protocol to track the progress of their meeting.
- C. **RTAB Workgroup for Board By-laws update – Mary Howell**  
 Ms. Howell shared what edits have been made so far but felt like others should look at the edits. She shared that the edits had been mailed out to the By-law workgroup and did not received any feedback from the workgroup. A motion to move the By-law updates to the RPC was made by Bruce Kelley and seconded by Brianne Smedley. There was no further discussion and the motion passes 14 – 0.
- D. **Vote to approve changes to the Region 7 Bylaws regarding quorum**  
 A motion was made to accept the language that a “simple majority of the Board shall constitute quorum at any meeting” was made by Bruce Kelley and was seconded by James Annas Jr. There was no discussion and the motion passed 14 – 0.  
 Current language:  
 Sections X. Quorum  
 At least five Board Members with voting privileges present at any meeting shall constitute a quorum.  
**Proposed language:**  
 Section X. Quorum  
 A simple majority of the Board shall constitute quorum at any meeting.
- E. **2020 Board Member Rotation – Vote to approve**  
 Mr. Henke shared that these Board Members would be for 2020 to give the RPC a chance to amend the By-laws in regards to a board rotation.  
 A motion was made to accept the Board Members for 2020 by Theresa Compos and seconded by Bruce Kelley. There was no further discussion and the motion passed 14 – 0.
- F. **2020 Board Officer Nominations – Vote to approve**  
 A motion to combine F, G, H, and I and vote to approve was made by Kathy O’Dell and was seconded by Dala Stamps. There was no discussion and the motion passed 14 – 0.
  - 1. Chair – Russell Martin
  - 2. Vice Chair – Kari Smoot
  - 3. Secretary – Wendy Van Matre
- G. **Vote to add Rebecca Abshire and Zach Lethermon to the Regional Planning Committee**
- H. **2020 Committee Members – Vote to approve**
- I. **2020 Dates, Times, and Venues – Vote to approve**
  - 1. **January 21<sup>st</sup>, 2020 – 1:00 pm**  
 Hillcrest Hospital South  
 8801 South 101st East Avenue  
 Tulsa, OK 74133

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- 2. **April 21<sup>st</sup>, 2020 – 1:00 pm**  
EMSA East  
1417 North Lansing Avenue  
Tulsa, OK 74106
- 3. **July 21<sup>st</sup>, 2020 – 1:00 pm**  
St. John Health Plaza Center  
1819 E. 19th Street  
Tulsa, OK 74104
- 4. **October 20<sup>th</sup>, 2020 – 1:00 pm**  
Owasso Fire Station 4  
11933 E 116TH St North  
Collinsville Ok, 74012

**VII. Presentation**

**A. Trauma Systems Toolbox – Daniel Whipple, OSDH Trauma Systems Coordinator**

Mr. Daniel Whipple reviewed the Oklahoma Trauma System to include its history and tools used to properly implement the system. He began by speaking about the Oklahoma Trauma System Improvement and Development Act passed in 2004. This law requires numerous items to include the creation of Regional Trauma Advisory Boards (RTABs), the requirement that each RTAB performs quality improvement activities, the creation of a trauma transfer and referral center, and an expansion of monies for the Trauma Care Assistance Revolving Fund. Mr. Whipple briefly discussed the current minimum requirements for each level of Oklahoma Trauma Center by classification level. He then spoke about the purpose of the RTAB and how that body is responsible for creating solutions for patient care within its regions, educating its providers about those solutions, and using quality improvement activities to verify that the regional plans are effective. He discussed the Triage, Transport, and Transfer (T-3) algorithm and how it assigns a Priority based upon physical exam findings and recommends a destination type that is appropriate for that patient to receive definitive care.

Regional Trauma Plan utilizes a review of each region’s resources and, using the T-3 algorithm as its foundation, assign each trauma patient to an appropriate destination in an effort to reduce morbidity and mortality.

EMResource is the current statewide tool that should be used to communicate both pre-hospital and hospital resources to other healthcare providers throughout the state. Currently, EMResource provides contact information for hospitals and EMS agencies, near real-time updates regarding hospital specialties and air ambulance location services, and acts as a notification tool for matters that impact care of patients.

The Oklahoma Trauma Registry and Oklahoma EMS Information System (OKEMSIS) comprise the majority of the data systems used for trauma system review and improvement. The epidemiologists within the data team have used submitted data to produce numerous peer-reviewed articles to improve the care of trauma patients in Oklahoma and in systems similar to ours. Mr. Whipple then reviewed the inclusion and exclusion criteria for the trauma registry as well as the submission timelines for both registries.

The Trauma Care Assistance Revolving Fund was created in 1999 to serve as a means to provide funding to ambulance services and hospitals that cared for trauma patients whose services were uncompensated. Since its inception, physicians have been made eligible to receive monies from this revolving fund. While participation in the Trauma Care Assistance Revolving Fund is voluntary, eligibility is determined by a required task, data submission to the trauma registry.

Mr. Whipple provided an example of how the trauma system was designed to work and closed with the goal of those who participate within the trauma system: To get the right patient to the right place, receiving the right treatment in the right amount of time.

**VIII. New Business**

There was no new business.

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IX. Next Meeting

1. **Regional Planning Committee**  
October 15, – 2:30 pm  
Hillcrest Hospital South  
8801 South 101st East Avenue  
Tulsa, OK 74133
2. **Region 2-4-7 Quality Improvement Committee**  
January 21, 2020 – 10:00 am  
Hillcrest Hospital South  
8801 South 101st East Avenue  
Tulsa, OK 74133
3. **Regional Trauma Advisory Board**  
January 21, 2020 – 1:00 pm  
Hillcrest Hospital South  
8801 South 101st East Avenue  
Tulsa, OK 74133
4. **Regional Planning Committee**  
January 21, 2020 – 2:30 pm  
Hillcrest Hospital South  
8801 South 101st East Avenue  
Tulsa, OK 74133
5. **Oklahoma Trauma and Emergency Response Advisory Council**  
February 12, 2020 – 1:00 pm  
Oklahoma State Department of Health  
1000 Northeast 10th Street  
Oklahoma City, OK 73117

X. Adjournment - 2:26 pm

A motion to adjourn was made by Theresa Compos and seconded by Bruce Kelley.

  
Russell Martin – Chair

21 JAN 2020  
Date

Board of Health

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## REGIONAL TRAUMA ADVISORY BOARD

## ATTENDANCE

BOARD MEMBER	REPRESENTATIVE	1Q	2Q	3Q	4Q	YTD
AIR EMS, INC	Brian Howell	X	X	X	A	75
	Justin Graves					
BAILEY MEDICAL CENTER OWASSO	Brandi McManus	X	A	A	A	25
	Vicki Hammons					
BROKEN ARROW FIRE DEPARTMENT	KC Nickels	X	X	X	X	100
	Bryan Myrick					
EMSA – EAST DIVISION	Russell Martin	X	X	X	X	100
	Mike Kisler					
HILLCREST HOSPITAL SOUTH	Russell Anderson	X	X	X	X	100
	Becky Abshier					
HILLCREST MEDICAL CENTER	Jeff Dixon, MD	X	X	X	X	100
	Lindy Bauer					
MERCY REGIONAL OF OKLAHOMA	Brianne Smedley	A	X	X	X	75
	Larry Burrows					
OKLAHOMA SURGICAL HOSPITAL	Tim Foutch	X	A	X	A	50
	Tiffany Sellman					
OSU MEDICAL CENTER	David Gearhart D.O.	X	X	X	X	100
	Amalia Gilley					
OWASSO FIRE DEPARTMENT	Corey Letson	X	X	X	X	100
	Bruce Kelley					
SAINT FRANCIS HOSPITAL	Mary Johnson	X	X	X	X	100
	Kari Smoot					
SAINT FRANCIS HOSPITAL SOUTH	Dee Crookham	X	X	X	X	100
	Kim Francis					
SKIATOOK FIRE AND EMS	James L. Annas Jr.	X	X	X	X	100
	Sam Little					
ST. JOHN BROKEN ARROW	Wendy VanMatre	X	X	X	X	100
	Theresa Compos					
ST. JOHN MEDICAL CENTER	Mary Howell	X	X	X	X	100
	Kathy O'Dell					
ST. JOHN OWASSO	Leslie Skalla	X	X	X	X	100
	Tim Castoe					
TULSA SPINE AND SPECIALTY HOSPITAL	Paul Vlanich	X	X	X	X	100

GENERAL MEMBERS	NAME	1Q	2Q	3Q	4Q	YTD
<b>AIREVAC LIFETEAM</b>	Judy Dyke	A	X	X	X	75
	Ben McFarland					
<b>BROOKHAVEN HOSPITAL</b>	Deborah Jones	X	X	A	A	50
	Patricia Coleman					
<b>COLLINSVILLE FIRE DEPARTMENT</b>	Harold Call	X	X	X	X	100
<b>CREEK COUNTY EMERGENCY AMBULANCE SERVICE</b>	Joe McGill	X	X	X	X	100
	Rita Diehl					
<b>LAUREATE PSYCHIATRIC CLINIC &amp; HOSPITAL</b>	Deborah Davidson	X	A	A	A	25
	Kurt VanMatre					
<b>MEDICAL CONTROL BOARD</b>	Dr. Jeffrey Goodloe	A	A	A	A	0
<b>MILLER EMS</b>	Tyler Weavel	X	A	X	X	75
	Curtis Lewis					
<b>PARKSIDE PSYCHIATRIC HOSPITAL &amp; CLINIC</b>	Darren Sanchez	X	X	A	X	75
<b>POST ACUTE MEDICAL REHAB HOSPITAL OF TULSA</b>	Jorge	X	A	A	A	25
	Crystal Yancey					
<b>POST-ACUTE MEDICAL SPECIALTY HOSPITAL</b>	James Jewell	X	A	A	X	50
	Anthony Young					
<b>REGION 7 RMRS/MERC</b>	Jeremy McLemore	X	X	X	X	100
	James Plumlee					
<b>SELECT SPECIALTY HOSPITAL</b>	Audrey Pittman	A	A	X	A	25
<b>SOUTHWESTERN REGIONAL MEDICAL CENTER</b>	Margaret Holt	A	A	A	X	25
<b>CANCER TREATMENT CENTER OF AMERICA</b>	Nathan Huffstettler					
<b>ST. JOHN SAPULPA</b>	Anne Wallace	X	X	X	X	100
	Dala Stamps					