



Oklahoma State Department of Health
Creating a State of Health

**Southeast Region (5)
Regional Education Planning Committee
Pittsburg County Health Department
1400 East College Avenue
McAlester, OK 74501
August 10th, 2017 9:00 am**

Minutes

I. Call to Order

The meetings was called to order by Co-Chair James Wilkins at 9:10 am

II. Roll Call

Roll call attendance was taken with the following members absent: Brian Norton and Diana Walters.

III. Introductions and Announcements

Dan Whipple introduced Dean Henke as a new OSDH EMS Administrator. Kari Beggs introduced Nate Toews from Bryan County EMS.

IV. Approval of Minutes – May 11th, 2017

A motion to approve the minutes was made by Chelsea Bishop and seconded by Kari Beggs. The motion passed unanimously after a roll call vote.

V. Business (Discussion and appropriate action)

A. Discuss and possible vote regarding Bylaw changes

1. Agencies/facilities holding multiple licenses in Region 5
2. Board Member rotation

James Wilkins recommended, EMS agencies with multiple licenses be counted as one entity. Mr. Wilkins suggested this will help with Board Member rotation and roll call votes. This will not fix the roll call question. Dan Whipple advised every licensed agency is required to attend RTAB meetings and verified by a vote. The agenda item will be moved to the RTAB. A motion was made Robyn Baldrige and seconded by Chelsea Bishop to adopt new language that if a Corporation holds multiple licenses it will be considered as one entity for board rotation. The motion passed.

B. Discuss and vote to approve 2018-2019 Board Member rotation

EMS of Leflore County requested an excused absence. If the absence is excused EMS Leflore County can remain as a permanent Board Member. 50/50 Board Member rotation was discussed. If EMS of Leflore County remains a permanent Board Member it would remove Pafford EMS as a permanent Board Member. The 50/50 Board Member rotation was discussed. The motion was made by Kari Beggs and seconded by Robyn Baldrige to leave Pafford EMS on the board if the excused absence was approved. The motion passed.

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- C. Discuss adding Medical City Plano to the Region 5 trauma plan
Plano now has a level one trauma center. It was recommended to add language to Dallas-Plano-Fort Worth areas as destinations and notify EMS agencies that Plano is now a level one trauma center. Kari Beggs recommends the language be discussed in the working group and brought back to the REPC. The board agreed to the recommendation.
- D. Discuss Regional Plan Consolidation
The Regional Consolidation Plan was tabled until the next meeting. It was requested that OSDH provide Word documents of all plans. Dan advised the Regional Consolidation Plan would have to be approved by Emergency Preparedness (Scott Sprout) and OSDH Leadership.
- E. Discuss RTAB Attendance
RTAB attendance was discussed. Outreach will be conducted before the next meeting to all absent members.
- F. Discuss and Review Hospital Stroke Classifications
Hillcrest Medical Center Tulsa has been upgraded from a Level Two to a Level One Stroke Center. It was recommended that changes be made to the Stroke destination plans for all licensed entities that transport patients to Hillcrest Tulsa.
- G. Discuss Strategic Planning
A Strengths-Weaknesses-Opportunities-Threats (SWOT) analysis was conducted by James Wilkins to help develop a 1, 3 and 5 year regional strategic plan. The plan will help ensure Region 5 keeps moving forward for any future members.
- H. Discuss State and Regional Pre-hospital Stroke Triage
REPC members feel the Stroke times are appropriate. It was recommended that Stroke times be reviewed as new data is obtained and analyzed. Stroke times review should be included in the strategic plan to assess and evaluate as needed.

VI. Public Comment

No public comment.

VII. Next Meeting:

- A. Regional Trauma Advisory Board
Pittsburg County Health Department
1400 East College Avenue
McAlester, OK 74501
August 10th, 2017 – 10:30 am

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- B. Quality Improvement Committee
Pittsburg County Health Department
1400 East College Avenue
McAlester, OK 74501
August 10th, 2017 – 1:00 pm
- C. Oklahoma Trauma and Emergency Response Advisory Council
Oklahoma State Department of Health
1000 Northeast 10th Street
Oklahoma City, OK 73117
September 6th, 2017 – 1:00 pm
- D. Regional Education Planning Committee
Pittsburg County Health Department
1400 East College Avenue
McAlester, OK 74501
November 9th, 2017 – 9:00 am

VIII. Adjournment

A motion to adjourn was made by Chelsea Bishop and seconded by Kari Beggs. The meeting adjourned at 10:18 am.

Approved

Kari Beggs / Chair or James Wilkens / Co-Chair
Region 5 Education Planning Committee
November 9th, 2017

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REGIONAL EDUCATION PLANNING COMMITTEE

MEMBER ATTENDANCE

MEMBER	1Q	2Q	3Q	4Q	YTD
Baldrige, Robyn	X	X	X		100
Beggs, Kari	X	X	X		100
Bishop, Chelsea	X	A	X		66
Norton, Brian	X	A	A		33
Trotter, Jauquetta	X	X	X		100
Walters, Diana	A	X	A		33
Wilkins, James	X	X	X		100
QUORUM MET	<input type="checkbox"/> <input type="checkbox"/> Y N	<input type="checkbox"/> <input type="checkbox"/> Y N	<input type="checkbox"/> <input type="checkbox"/> Y N	<input type="checkbox"/> <input type="checkbox"/> Y N	