



Oklahoma State Department of Health
Creating a State of Health

Southeast Region (5) Regional Trauma Advisory Board
Quality Improvement Committee
Pittsburg County Health Department
1400 East College Avenue
McAlester, Oklahoma 74501
May 10th, 2018 - 1:00 pm

MINUTES

- I. Call to Order, roll call, and confirmation of a quorum - The meeting was called to order at 1:04 pm by Dean Henke.
 - A. Roll Call
Present: Amy Beckham, Delbert Gay, Dr. Jason McElyea arrived at 1:05 pm, Jerry Sanford, Dr. Karen Siren, Darrell Spalding, and Jauquetta Trotter
Absent: Chelsea Bishop, Dr. Terry Gerard, Brian Norton
 - B. Quorum - Met
- II. Approval of Minutes – May 10th, 2018
Motion made by Delbert Gay and seconded by Dr. Karen Siren. The motion passed 6-0
- III. Introductions and Announcements
No welcome or introductions were given.
- IV. Emergency Systems Quarterly Activity Report
Daniel Whipple reported that Dr. Timothy Cathey has taken a full-time position with an outside agency and will no longer be involved in quality improvement activities. Emergency Systems plans to reach out to member physicians regarding CQI letters. Mr. Whipple announced the 2018 EMS protocols have been released. All emergency medical response agencies and EMS agencies to include air and ground were sent an email regarding the protocol update. Notifications have also been sent on postcards currently in the outgoing mail. Dan Whipple announced that Emergency Systems hopes to distribute patient care records electronically using a secure cloud based file system called Box. Box is approved for protected health information and all members will need to submit new confidentiality agreements before implementation of electronic delivery. Plans are to implement Box by the third quarter meeting.
- V. Consideration of a motion and a vote to enter Executive Session pursuant to Title 25 Oklahoma Statute § 307 (B)(7). Open Meeting Act for case review to discuss confidential patient records:
A motion to enter into executive session was made by Dr. Karen Siren and seconded by Delbert Gay. There was no discussion and the motion passed 7-0.

A. New cases for review:

- 2017 02 04 (Dr. Karen Siren, Darrel Spalding)
- 2017 05 16 (Amy Beckham, Darrell Spalding)
- 2017 06 16 (Dr. Jason McElyea, Delbert Gay)
- 2017 06 22 (Jauquetta Trotter, Delbert Gay)
- 2017 08 15 (Amy Beckham, Jerry Sanford)
- 2017 09 09 (Dr. Jason McElyea, Jerry Sanford)

B. Follow up cases:

2016 12 04

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VI. Consideration of a motion and a vote to return to Open Session

A motion to exit executive session was made by Dr. Karen Siren and seconded by Delbert Gay. There was no discussion and the motion passed 7-0.

VII. Business

A. Review and Discussion of Region 5 Quality Improvement Trend Indicators

Mr. Whipple gave a brief overview of data collected regarding the approved Regional 5 Quality Improvement Trend Indicators. To improve documentation of door to decision times, the committee agreed to recommend to the RTAB to send letters to facility ED Medical Directors discussing the importance of documenting the transfer decision time. The committee will also compare on scene times for air and ground EMS agencies and review cases of patients with a Trauma Injury Severity Score (TRISS) of >0.9 who died.

VIII. Public Comment

No public comment was given.

IX. Next Meetings

A. Oklahoma Trauma and Emergency Response Advisory Council

Oklahoma State Department of Health
1000 Northeast 10th Street
Oklahoma City, OK 73117

June 6th, 2018 – 1:00 pm

B. Regional Education Planning Committee

Pittsburg County Health Department
1400 East College Avenue
McAlester, OK 74501

August 9th, 2018 – 9:00 am

C. Regional Trauma Advisory Board

Pittsburg County Health Department
1400 East College Avenue
McAlester, OK 74501

August 9th, 2018 – 10:30 am

D. Quality Improvement Committee

Pittsburg County Health Department
1400 East College Avenue
McAlester, OK 74501

August 9th, 2018 – 1:00 pm

X. Adjournment

A motion to adjourn was made by Delbert Gay and seconded by Dr. Karen Siren. The meeting adjourned at 3:24 pm.

APPROVED



Dr. Jason McElyea Chair

11-9-18

Date.