



Oklahoma State Department of Health  
Creating a State of Health

TULSA REGION (7) REGIONAL PLANNING COMMITTEE (RPC)

REGULAR MEETING

Tuesday, April 18, 2023 – 2:00 p.m.

Location of the meeting: Ascension St John Medical Health Plaza •  
1819 East 19<sup>th</sup> Street • Tulsa, Oklahoma 74104

The Tulsa Region (7) Regional Planning Committee regular meeting notice was posted on the OSDH website located at <https://oklahoma.gov/health/services/licensing-inspections/emergency-systems/trauma-division/rtabs-regional-trauma-advisory-boards-/region-7-rtab.html> as well as the Secretary of State's website located at <https://www.sos.ok.gov/meetings/notices/001846/0568012211081332.htm> on 11/08/2022.

Minutes

1. Russell Martin, Acting Chair called the meeting to order at 2:41 p.m.
2. Roll Call was taken. Attendance recorded as follows:

Present at Roll Call	Absent at Roll Call
Harold Call	Vanessa Bearden
Justin Graves	
Paula Kaplan	
Russell Martin	
Jeremy McLemore	
Nathan Phillips	

3. No Introductions and Announcements
4. Paula Kaplan moved to approve the January 17, 2023 minutes and Jeremy McLemore seconded. Motion carried as follows:

Ayes	Nays	Abstain
Harold Call		
Justin Graves		
Paula Kaplan		
Russell Martin		
Jeremy McLemore		
Nathan Phillips		



- 5. No Reports
- 6. Business
- 7. Nathan Phillips moved to approve Jeremy McLemore as the RPC Chair and Harold Call seconded. Motion carried as follows:

Ayes	Nays	Abstain
Harold Call		
Justin Graves		
Paula Kaplan		
Russell Martin		
Jeremy McLemore		
Nathan Phillips		

- 8. Discussion: Dean Henke shared that the RTAB has to have a copy of the edits and a clean copy of the trauma plan (TP) so they will know what they are voting on. Russell Martin share generating a summary of changes of the TP. Jamie Lee shared that the Medical Direction Committee approved a list of TP components and the new plan has to have all the components. The RPC group reviewed the components with the proposed new TP and found the new TP to be in compliance with the components. Ms. Lee shared the New TP does have destination protocols. MaryAvis Howell shared that when they provided the edits that is ruined the formatting of the document so the committee decided to start over with a fresh copy of the TP. Ms. Howell asked if EMResource needs to be updated in the TP and Katrina Ward shared yes, that when a facility goes on divert they will be taken off of divert every two hours.

Russell Martin moved to table business item, to review the trauma plan edits, and to extend the current work group (Jeremy McLemore, Russell Martin, Nathan Phillips, Maryavis Howell, and Dr. John Marc Shellenberger) to June 22, 2023, and Paula Kaplan seconded. Motion carried as follows:

Ayes	Nays	Abstain
Justin Graves		
Paula Kaplan		
Russell Martin		
Jeremy McLemore		
Nathan Phillips		

- 9. No new business or public comments
- 10. Next Meetings
  - Tuesday, July 18, 2023 – 2:00 p.m.
  - Tuesday, October 17, 2023 – 2:00 p.m.
- 11. Adjournment: The meeting adjourned at approximately 3:24 p.m.