

September 25, 2023

To: All Certified and Licensed EMS Agencies
All Certified Training Programs

Dale Adkerson

From: Dale Adkerson, Administrative Program Manager – EMS Division

Re: Approval of Continuing Education Certificates

The National Registry of Emergency Medical Technicians (NREMTs) has established a new policy regarding how continuing education certificates are documented.

Based on National Registry Policy Number [82-07](#), continuing education certificates that verify a course or class completion must include the name of the organization that is the “course approver”. The approvers listed in the NREMT policy are:

- Commission on Accreditation for Pre-Hospital Continuing Education ([CAPCE](#)),
- State EMS Office approval,
- Academic Institution, and
- by NREMT Policy.

In Oklahoma, all Certified and Licensed EMS agencies and Training programs are authorized to conduct refresher courses, continuing education, and other training courses designated by the Department. (See OAC 310:641-7)

To ensure these certificates are NREMT compliant, instructors at the agencies and training programs will need to include this statement on their continuing education completion certificates.

“[Insert Name of agency or program] is certified or licensed [Insert Agency or Training Program number] by the Oklahoma State Department of Health – EMS Division and is approved to provide continuing education courses or classes.”

For organizations that are not certified or licensed by the EMS Division, (e.g., hospitals or associations) our office will continue to provide specific case by case approvals for continuing education courses or classes.

If you have any questions or concerns related to this memo, please contact our office at 405.426.8480 or by emailing esystems@health.ok.gov.