



## MINUTES OF PUBLIC MEETING

*This meeting of the Food Service Advisory Council, scheduled to begin at 9:30 a.m. on this eighth day of September 2021 was convened in accordance with the Oklahoma Open Meeting Act [25 O.S., §§ 301 et seq.] Further, an advance public notice that was sent to the Secretary of State's Office of Administrative Rules August 25, 2021, prior to this time today, specifying the time and place of the meeting here convened, preceded this meeting. Notice of this meeting was given at least twenty-four (24) hours prior here to and no one filed a written request of notice of meetings of this public body to date.*

PUBLIC BODY: OKLAHOMA FOOD SERVICE ADVISORY COUNCIL

DATE: WEDNESDAY, SEPTEMBER 8, 2021

ADDRESS: OSDH 123 ROBERT S KERR AVE., OKC, OK 73102

CONTACT PERSON: TERESA MARTINEZ TELEPHONE: (405) 426-8265

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### **Agenda Item 1:**

#### **Open Meeting Act**

Troy Skow announced the filing of the meeting and posting of the agenda in accordance with the Oklahoma Open Meeting Act.

### **Agenda Item 2:**

#### **Call to Order**

Troy Skow called the meeting to order at 9:35 a.m. at the Oklahoma State Department of Health. Teresa Martinez called roll and a quorum was met.

**Council members present:** Troy Skow, Scott Yates, Juli Montgomery, Roy Escoubas, Terri Salisbury, Kathy Bogart, DeBrena Hilton, Mark Cochran, Jim Hopper, and Krista Neal

**Council members absent:** Harold Kelly, Michael Farney, and Bill Ricks

**Staff present:** Rocky McElvany, Phillip Jurina, and Teresa Martinez

**Others present:** None

### **Agenda Item 3:**

#### **Review and Possible Action on Approval of June 28, 2021 Special Meeting Minutes**

Scott Yates made a motion to approve the minutes. DeBrena Hilton seconded the motion.

Roll Call

Aye: Troy Skow, Scott Yates, Kathy Bogart, DeBrena Hilton, Jim Hopper, and Krista Neal

Abstain: Juli Montgomery, Roy Escoubas, Terri Salisbury, and Mark Cochran

The motion carried.

#### **Agenda Item 4:**

##### **Department Report – OSDH Staff**

###### **a. Rocky McElvany**

- Rocky McElvany announced that he is retiring. Mr. McElvany spoke about the timeline, different actions, and improved processes that have been implemented within his service with the State. He also expressed his appreciation for the Food Service Advisory Council's assistance throughout the years in improving consumer health in Oklahoma.

###### **b. Vacancies and New Hires**

- Phillip Jurina reported on vacancies for OSDH. Troy and DeBrena reported on vacancies for their jurisdictions.

###### **c. Update on Regulation Approval**

- Phillip reported that Chapters 257 and 285 will have an effective date of September 11, 2021.

###### **d. Licensing & Inspection Update**

###### **1) Oklahoma County**

The summary of establishments and summary of no inspection listing for Oklahoma County was provided and discussed.

###### **2) Tulsa County**

The summary of establishments and summary of no inspection listing for Tulsa County was provided and discussed.

###### **3) Statewide**

The summary of establishments and summary of no inspection listing for the entire state was provided and discussed. The summaries include Oklahoma and Tulsa Counties.

###### **e. Update on Online Licensing Systems**

Consumer Health Service is still working toward the implementation of Thentia as the new online licensing system. Food will be part of a later phase of this project frame.

###### **f. Update on Department Budget**

The department food budget was provided and discussed. There were questions about what the forecasted amount was and how it should be interpreted.

#### **Agenda Item 5:**

##### **Discussion and Possible Action on Legislative Items Possibly Affecting the Food/Lodging Industry**

There were no new topics for this agenda item. The possibility of adding a mobile food representative to the Food Service Advisory Council was briefly discussed. This was previously requested and denied. Jim Hopper stated that he knew someone that would be a good addition to the Council in this position.

There was some discussion regarding enforcement of mobiles moving every 12 hours. This has not been enforced appropriately.

Guidance documents for public use and inspector use was provided for the Homemade Food Freedom Act, as well as a copy of the Act.

**Agenda Item 6:**

**Discussion and Possible Action on Smoking Room Stance**

This topic pertains to the ability of smoking medical marijuana in a smoking room. Those smoking medical marijuana must step outside instead of remaining within the room.

**Agenda Item 7:**

**Discussion and Possible Action on Draft ODH 555 Lodging Inspection Form**

A copy of the draft form was provided. Jim Hopper was hesitant to approve the form without the lodging representative being present to review.

Jim Hopper made a motion to approve the ODH 555 Lodging Inspection form. Mark Cochran seconded the motion.

Jim Hopper requested that education be provided to the inspectors for changes that have been made on this form.

Roll call

Aye: Troy Skow, Scott Yates, Juli Montgomery, Roy Escoubas, Terri Salisbury, Kathy Bogart, DeBrena Hilton, Mark Cochran, Jim Hopper, and Krista Neal

The motion carried.

**Agenda Item 8:**

**Discussion on Chapter 257 Food Code Training Materials**

Alicia Burkett reported that a Power Point presentation was created, provided through Teams, and it was recorded so that any inspector could review it. A summary of significant changes document was created to outline the major changes and has been posted on the Consumer Health Service website.

**Agenda Item 9:**

**Review and Approval of Proposed 2022 Meeting Dates and Locations**

The proposed 2022 meeting dates are February 23<sup>rd</sup>, June 15<sup>th</sup>, September 7<sup>th</sup>, and December 7<sup>th</sup>. A suggestion was made to change the February meeting date to January 26<sup>th</sup> as this would work better with legislative bills.

Jim Hopper made a motion to approve the dates with the substitution of January 26<sup>th</sup> for the proposed February 23<sup>rd</sup> date. Roy Escoubas seconded the motion.

Roll call

Aye: Troy Skow, Scott Yates, Juli Montgomery, Roy Escoubas, Terri Salisbury, Kathy Bogart, DeBrena Hilton, Mark Cochran, Jim Hopper, and Krista Neal

The motion carried.

**Agenda Item 10:**

**Next Meeting Date: December 1, 2021, OSDH, 123 Robert S Kerr Ave, OKC Room 6**

This meeting will be face to face.

**Agenda Item 11:**

**Adjournment**

Terri Salisbury made a motion to adjourn. Juli Montgomery seconded the motion.

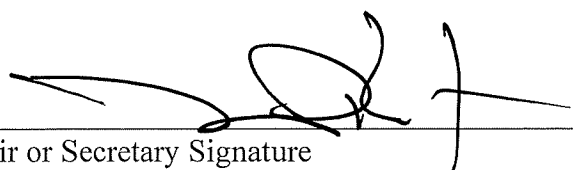
Roll call

Aye: Troy Skow, Scott Yates, Juli Montgomery, Roy Escoubas, Terri Salisbury, Kathy Bogart, DeBrena Hilton, Mark Cochran, Jim Hopper, and Krista Neal

The motion carried.

The September 8, 2021 meeting of the Oklahoma Food Service Advisory Council adjourned at 11:43 a.m.

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Chair or Secretary Signature

3/25/22  
Date Approved by Vote