

## **ATTENTION ALL NEW EMPLOYEES**

Please call one of the employees listed below **AS SOON AS POSSIBLE** to obtain your individual ComData PIN. You are required to have this number in order to use the state credit card to purchase fuel for an ODOC vehicle.

Monday - Friday, 8:00 AM to 5:00 PM:

Matt Rychner - (405) 425-7443

Chris Kennedy - (405) 425-2731

Gaz Baksh – (405) 425-2586

Weekends and After Business Hours:

ODOC Administration Security - (405) 425-2555  
(temporary PIN only)

It is imperative that you keep your PIN secure. Do not share your PIN with other employees. If you forget your PIN, you may contact Mr. Rychner, Mr. Kennedy or Mr. Baksh to retrieve it.