JAIL INITIAL CONTACT INFORMATION SHEET

Jail Coordinator	Date
Name and Location	of Jail
Name and Title of Co	ontact Person
Number and Securit	Level of inmates Being Requested
	ting? If the jail is new, is it currently in operation?
What is the Fire Mar	shal's rated bed capacity for the jail?
What is the jail's cur	ent average daily count?
Does the facility have	e a history of invoking 57 O.S. § 37?
Why is the jail seekir	ig a contract with ODOC?
The jail coordinator v	vill discuss the following requirements:
	Mandatory 120 hours of required ODOC training
	ODOC's expectation of the jail to allow contact visiting in compliance with OP-030118 entitled "Visitation"
	ODOC's expectation of the jail to provide inmate programs
	ODOC's mandatory requirement for a minimum of one hour outside exercise daily
	Advise the jail authority of the documents required for review: Cover letter, most recent Oklahoma Fire Marshal and Oklahoma State Department of Health jail inspections with corrective actions and the dietitian approved meal menu. The dieticians credentials, (certificates, licenses) are to be submitted with the approved menu.

cc: Chief Administrator of Community Corrections and Contract Services File