

PROTECTION AGAINST RETALIATION – STAFF

The facility head or designee shall monitor staff who have reported an allegation of sexual abuse/sexual harassment or who cooperated with a sexual abuse/sexual harassment investigation for 90 days following said report. If the allegation is determined to be unfounded the monitoring shall cease. The facility head or designee shall interview the staff member, in person or via telephone, bi-weekly to review his/her perception of retaliation for the report or cooperation in the investigation and document same on the "Protection against Retaliation – Staff" form. The form will be maintained with the completed investigation file following the 90-day monitoring period.

Staff Name: _____ **Rank/Title:** _____

Incident Date: _____

Monitoring Begin Date: _____ **Monitoring End Date:** _____

Allegation: Substantiated Unsubstantiated Unfounded

- The staff member reported sexual abuse
- The staff member reported sexual harassment
- The staff member cooperated with a sexual abuse investigation
- The staff member cooperated with a sexual harassment investigation

FACILITY CHECKLIST																			
	Yes	No	NA	Yes	No	NA	Yes	No	NA	Yes	No	NA	Yes	No	NA	Yes	No	NA	
Protection measures employed:																			
• Post reassignment																			
• Facility Transfer																			
• Removal of alleged staff abuser from contact with victim																			
• Removal of alleged inmate abuser from contact with victim																			
• Emotional support services offered to staff member																			
• Other _____																			
Staff reported concerns related to:																			
• Performance review(s)																			
• Reassignment of staff member																			
• Other _____																			

Facility Head or Designee (print)

Signature

Date

COMMENTS

DATE	TIME	ENTRY	INITIALS