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<b>Mission and Organization</b>	<b>ACA Standards: 2-CO-1A-02, 2-CO-1A-04, 2-CO-1A-06, 2-CO-1A-07, 2-CO-1A-08, 2-CO-1A-12, 2-CO-1A-13, 2-CO-1A-19, 2-CO-1A-20, 2-CO-1A-21, 4-APPFS-2A-01, 4-APPFS-2D-01, 4-APPFS-3A-29, 4-APPFS-3D-02, 4-APPFS-3D-03, 4-APPFS-3D-05, 4-APPFS-3D-07</b>		
<b>T. Hastings Siegfried, Chair Oklahoma Board of Corrections</b>		<b>Signature on File</b>	

## Mission and Organization of the Oklahoma Department of Corrections

The Oklahoma Department of Corrections (ODOC) is established in accordance with applicable statutes and regulations with the goal of ensuring public safety through the provision of professionally managed correctional services pursuant to orders of the court, the Pardon and Parole Board, applicable statutes and Oklahoma Board of Corrections (OBOC) policy. (2-CO-1A-02, 2-CO-1A-04, 4-APPFS-2A-01, 4-APPFS-3D-02)

### I. Mission Statements

It is the overall mission of the ODOC to protect the public, the employees and the inmates and offenders. (22 O.S. § 1514.6)

#### A. Incarceration

It is the mission of the ODOC to maintain a safe, secure and humane prison system. To provide housing, clothing, food and medical care to its inmates, to keep accurate records, to offer job training, education, counseling, work and treatment programs deemed appropriate to monitor and advance the rehabilitative progress of its inmates, to provide a fair and orderly progression through custody levels, and to make data and recommendations regarding parole available to the Pardon and Parole Board. As an inmate demonstrates that he is no longer a threat to society, that the punishment has been effective and that a program of rehabilitation is showing progress, the inmate's level of custody may be commensurately reduced in an orderly progression through custody levels to probation and parole and release.

#### B. Community Supervision

It is the mission of the ODOC to receive convicted offenders selected by the courts and the Pardon and Parole Board and to protect society through a coordinated program of community supervision which provides realistic opportunities for probationers and parolees to develop skills necessary to adjust to free society. As a probationer or parolee demonstrates that the supervision has been effective and that a community treatment program is showing progress, the level of supervision may be commensurately reduced in an orderly progression to prepare for release from supervision.

The agency and its subdivisions will develop written mission statements that establish desired outcomes. These statements will be reviewed annually and updated as needed. (2-CO-1A-04, 2-CO-1A-06, 2-CO-1A-08, 2-CO-1A-21, 4-APPFS-3D-04, 4-APPFS-3D-07)

## II. Goals and Objectives

### A. Development of Goals and Management Strategy

The goals of the ODOC include:

1. Provide adequate prison space to ensure that those sentenced to prison will remain incarcerated until such time as they can be safely released, or until their active sentences are completed.
2. Provide community-based supervision for those offenders selected for supervised probation and parole by the courts and the Pardon and Parole Board.
3. Maintain safe and humane operation of a professional correctional system that provides secure confinement and supervision of inmates/offenders.
4. Reduce recidivism by offering programs and services that afford inmates/offenders opportunities for positive change and successful reentry.

The agency's primary goals include the safe and humane operation of a professional correctional system providing secure confinement and supervision of inmates/offenders and the reduction of recidivism by offering programs and services that afford inmates/offenders opportunities for positive change and successful reentry. The goals, management strategy and agency operational procedures will be defined and be consistent with the guiding goals and principles of the agency. (2-CO-1A-06, 2-CO-1A-07, 2-CO-1A-20, 4-APPFS-3D-05)

### B. Resources

Within available resources, the agency will offer a range of evidenced based correctional operations. These will include institutional operations,

community programs, community supervision, treatment and other rehabilitation programs that will best serve the needs of the State of Oklahoma and the individual inmate/offender. These evidence based programs will enhance the inmate's and offender's ability to establish a productive and law-abiding lifestyle. (4-APPFS-2D-01) The agency will administer its programs in an equitable manner in the least restrictive environment consistent with public safety.

C. Operations

The agency director will ensure policy and procedures governing the management and operations of the agency are established and implemented. (2-CO-1A-06) Regular meetings with the OBOC will provide opportunity to review and evaluate established policies and agency operations. (4-ACRS-7D-34)

III. Organization

A. Organizational Charts

The agency director will ensure organizational charts and Full Time Equivalent (FTE) matrices of every staff position within the agency are developed and maintained. These charts reflect the grouping of functions, the area of control, define the lines of authority, and outline a specific channel of communication. (2-CO-1A-12, 4-APPFS-3D-03)

B. Communications

The ODOC will maintain an effective communication system through regular meetings between facility heads and department heads and between department heads and their key staff members at least once each month. The agency will also utilize the latest technology to enhance communications. (2-CO-1A-18, 2-CO-1A-19, 4-APPFS-3A-29, 4-APPFS-3D-07)

IV. References

22 O.S. § 1514.6

57 O.S. § 504 (b) (I), 507, and 508.1

74 O.S. § 18c

V. Action

The agency director is responsible for this policy.

The agency director is responsible for the annual review and revisions.

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Any exceptions to this policy statement will require prior written approval from the Oklahoma Board of Corrections.

This policy is effective as indicated.

Replaced: Policy Statement P-010300 entitled "Mission and Organization of the Oklahoma Department of Corrections" dated December 8, 2021

Distribution: Policy and Operations Manual  
Agency Website