

**OKLAHOMA BOARD OF CORRECTIONS
REGULAR MEETING MINUTES**

June 28, 2023

1. Call to Order

Chairman Hastings Siegfried called the meeting of the Oklahoma Board of Corrections (BOC) to order at 1:02 p.m., on Wednesday, June 28, 2023, at John Lilley Correctional Center, 407971 Hwy 62E, Boley, OK 74829.

The meeting was preceded by advance notice of the date, time, and place, filed with the Oklahoma Secretary of State on Tuesday, November 29, 2022. An announcement was also given at least twenty-four (24) hours in advance by posting notice of the date, time, place, and agenda of the meeting at 10:14 a.m., on Tuesday, June 27, 2023, at the principal office of the Oklahoma Department of Corrections (ODOC), located at 3400 North Martin Luther King Avenue in Oklahoma City, Oklahoma 73111.

A. Pledge of Allegiance

Chairman Siegfried led the meeting attendees in reciting the pledge of allegiance to the United States Flag.

B. Roll Call

Chairman Siegfried asked the clerk to call roll:

Rhonda Bear	Present	Stephan Moore	Absent
Joseph Brantley	Present	T. Hastings Siegfried	Present
Randy Chandler	Present	Daniel Snead	Present
Alex Gerszewski	Present	Daryl Woodard	Present
Erick Harris	Absent		

The roll reflected a quorum.

2. Approval of Board of Corrections Meeting Minutes

Chairman Siegfried requested approval of the meeting minutes as presented to members in the BOC packet for June 28, 2023.

A. May 24, 2023 Meeting Minutes

Motion: Chairman Siegfried made the motion to approve the minutes. Mr. Snead seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved	Daryl Woodard	Approved
Erick Harris	Absent		

The meeting minutes from May 24, 2023, were approved by majority vote.

3. Chairman's Update

Chairman Siegfried welcomed everyone to the Board of Corrections meeting and introduced new BOC member Joseph Brantley and Alex Gerszewski.

4. Facility Warden Update

Warden Terry Tuggle welcomed BOC members, Director Harpe and staff to John Lilley Correctional Center and gave an overview of the operations of the facility. John Lilley Correctional Center has a population of 836 and included a variety of education and programs including masonry skills. JLCC houses many of the state’s elderly and physically challenged inmates. CareerTech is working to bring a building and additional programming to JLCC in the near future.

5. Director’s Update

Director Steven Harpe gave updates on a variety of topics including FY24 budget submittal, Great Plains Correctional Center inmate movements, closure of North Fork Correctional Center, plans to review at the top ten contracts by cost and staff attrition that is a critical issue and a partnership between ODOC and Qualtrics to continue employee satisfaction surveys despite the State of Oklahoma’s choice to discontinue the employee satisfaction surveys across all state employees.

6. Unit Spotlight: BPO&C Academy

Chief Administrator of BPO&C Academy Anthony Johnston gave an overview of the history and current BCO&C Academy. 13 employees, all former correctional and peace officers, are the current instructors for the academy. This November will become the first correctional and peace officer combined academy class.

7. Agency Budget Update

Chief Financial Officer Ashlee Clemmons welcomed everyone and provided the following overview:

A. BOC Budget Reports

Chief Clemmons provided an overview of the FY2023 BOC Budget Reports as of May 31, 2023. A copy of the overview was included in the BOC packet for June 28, 2023.

B. FY2024 Budget Workbook Program

Chief Clemmons gave an overview of the FY2024 Budget Workbook Program highlighting some changes from FY2023. A copy of the overview was included in the BOC packet for June 28, 2023.

Motion: Mr. Chandler made the motion to approve the FY2024 Budget Workbook Program. Mr. Woodard seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved	Daryl Woodard	Approved
Erick Harris	Absent		

The FY2024 Budget Workbook Program was approved by majority vote.

C. FY2025 Capital Outlay Request

Chief Clemmons provided an overview of the FY2025 Capital Outlay Request. A copy

of the overview was included in the BOC packet for June 28, 2023.

Motion: Chairman Siegfried made the motion to approve the FY2025 Capital Outlay Request. Mr. Woodard seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved	Daryl Woodard	Approved
Erick Harris	Absent		

The FY2025 Capital Outlay Request was approved by majority vote.

8. Legislative Updates

Chief Administrator of Communications Kay Thompson gave an end of session report from the FY2023 Spring Legislative Session.

9. Private Prison & Halfway House Contracts

General Counsel Kari Hawkins welcomed everyone and provided an overview of the contracts.

A. Davis FC, CoreCivic Contract

General Counsel Kari Hawkins reviewed the CoreCivic contract for Davis FC. A copy of the contract was included in the BOC packet for June 28, 2023.

Motion: Chairman Siegfried made the motion to approve the Core Civic Contract. Mr. Woodard seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved	Daryl Woodard	Approved
Erick Harris	Absent		

The Core Civic contract was approved by majority vote.

B. Lawton CRF, Geo Contract

General Counsel Kari Hawkins reviewed the GEO contract for Lawton CRF. A copy of the contract was included in the BOC packet for June 28, 2023.

Motion: Chairman Siegfried made the motion to approve the GEO Contract. Mr. Gerszewski seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved

Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved	Daryl Woodard	Approved
Erick Harris	Absent		

The GEO contract was approved by majority vote.

C. Bridgeway Halfway House Contract

General Counsel Kari Hawkins reviewed the Bridgeway Halfway House Contract. A copy of the contract was included in the BOC packet for June 28, 2023.

Motion: Chairman Siegfried made the motion to approve the Bridgeway Halfway House Contract. Mr. Woodard seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved	Daryl Woodard	Approved
Erick Harris	Absent		

The Bridgeway Halfway House Contract was approved by majority vote.

10. Inmate/Offender Population Update

A. Chief of Population & Program Services Jason Bryant provided an overview of the inmate/offender population as of May 31, 2023. A copy of the overview was included in the BOC packet for June 28, 2023.

11. Committee Reports – Standing Committees:

A. Executive

Chairman Hastings Siegfried

Members Randy Chandler and Stephan Moore

Members in this committee discussed the proposed BOC agenda and the upcoming GEO and Core Civic Private Prison Contracts.

B. Public Policy/ Affairs/ Criminal Justice

Chairman Hastings Siegfried

Members Rhonda Bear, Alex Gerszewski and Erick Harris

Members in this committee discussed the Legislative Initiatives and Reentry programs including Birth Certificate updates, Reentry Resource Fairs and Volunteer Appreciation Week.

C. Audit and Finance

Chairman Randy Chandler

Members Joseph Brantley, Hastings Siegfried and Daryl Woodard

Members in this meeting discussed the BOC Budget Reports. The FY23 3rd Quarter Internal Financial Audit was reported and discussed.

12. New Business

There was no new business.

13. Election of Officers

BOC Liaison Toni Lee took lead of the meeting and requested nominations for Chairman, Vice Chair and Secretary.

A. Chairman Nominations

Mr. Chandler nominated Hastings Siegfried for the position of Chairman. No additional nominations for Chairman were presented.

Motion: Mr. Chandler made the motion to elect Hastings Siegfried as the Chairman. Mr. Woodard seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved	Daryl Woodard	Approved
Erick Harris	Absent		

The election of Hastings Siegfried as Chairman was approved by majority vote.

B. Vice Chair Nominations

Chairman Siegfried nominated Randy Chandler for the position of Vice Chair. No additional nominations for Vice Chair were presented.

Motion: Chairman Siegfried made the motion to elect Randy Chandler as the Vice Chair. Ms. Bear seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved	Daryl Woodard	Approved
Erick Harris	Absent		

The election of Randy Chandler as Vice Chair was approved by majority vote.

C. Secretary Nominations

Chairman Siegfried nominated Rhonda Bear for the position of Secretary. No additional nominations for Secretary were presented.

Motion: Mr. Woodard made the motion to elect Rhonda Bear as the Secretary. Chairman Siegfried seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved

Alex Gerszewski	Approved	Daryl Woodard	Approved
Erick Harris	Absent		

The election of Rhonda Bear as Secretary was approved by majority vote.

14. Adjournment

Motion: Mr. Siegfried made a motion to adjourn the meeting. Mr. Woodard seconded the motion.

Rhonda Bear	Approved	Stephan Moore	Absent
Joseph Brantley	Approved	T. Hastings Siegfried	Approved
Randy Chandler	Approved	Daniel Snead	Approved
Alex Gerszewski	Approved	Daryl Woodard	Approved
Erick Harris	Absent		

There being no further business to discuss, the adjournment of the meeting was approved by a majority vote at 3:03 p.m.

Submitted to the Board of Corrections By:

Toni Lee, Minutes Clerk

Date

I hereby certify that these minutes were duly approved by the Board of Corrections on July 26, 2023, in which a quorum was present and voting.

Rhonda Bear, Secretary
Board of Corrections